School of Nursing Catalog for Prospective Students

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Cooperative Nursing Program conducted jointly by

Trinitas School of Nursing and Union County College

2020 - 2021
Message from the Dean

Dear Prospective Student,

Thank you for your interest in the Trinitas School of Nursing Cooperative Nursing Program with Union County College. With nursing, you are choosing a noble and important career path. The nursing program at Trinitas is the first step of your journey. The nursing curriculum at Trinitas includes general education courses including sciences and the nursing courses. The curriculum is designed to provide the students with a well-rounded educational experience.

Nursing requires individuals who are critical thinkers, communicators, and clinical decision makers. Successful completion of a nursing education will involve a significant time commitment as well as good academic skills. The school of nursing prides itself in providing a quality education with excellent overall outcomes for our students and graduates. Upon graduation, our students are prepared to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN) exam and seek licensure as a professional registered nurse.

The administration, faculty and staff are committed to providing you with the support and tools necessary to help you reach the goal of becoming a Registered Professional Nurse. Nursing education is challenging and requires a high level of dedication and commitment from students who wish to succeed. It is recommended that students limit outside work hours while enrolled in nursing classes to promote success within the program.

Please review the information within this catalog carefully. If you have questions, please visit one of the Union County College One Stop Advising centers or email nursing@ucc.edu. Please consult the Trinitas School of Nursing website at www.trinitasschoolofnursing.org and the Union County College website at www.ucc.edu for the most current information about the school’s programs, policies and activities. On behalf of the administration, faculty and staff of Trinitas School of Nursing, I wish you success in your journey to become a Registered Nurse.

Roseminda N. Santee, DNP, MA, RN, NEA-BC, CNE, ANEF
Dean, School of Nursing

Please note:
This catalog is designed to provide basic information about the Trinitas School of Nursing educational program. Please contact a Union County College Academic Advisor for more specific information on the admission process to Union County College and Trinitas School of Nursing.

The Trinitas School of Nursing website www.trinitasschoolofnursing.org can provide students and prospective students with the most up to date information.
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Anti-Discrimination Policy
Trinitas School of Nursing does not discriminate on the basis of race, color, national origin, sex, sexual orientation, marital status, religion, age, disability, handicap, or other legally protected status in its provision of employment, education and activities, or other services.

Title IX Policy
Title IX is U.S. federal law that prohibits discrimination on the basis of sex in education institutions, including Union County College. Title IX states, “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”

- Sex discrimination includes sexual harassment and sexual violence, including sexual assault.
- Union County College policy prohibits discrimination, sexual harassment, and sexual misconduct, including sexual assault, stalking, and dating violence. Union County College is required to name a Title IX Coordinator to oversee all activities related to compliance with Title IX.

All faculty, students, staff and College visitors who have a Title IX-related concern or wish to file a complaint for investigation may contact one of the following Coordinators:

- Director of Human Resources MacDonald Hall (A-219) Union County College 1033 Springfield Avenue, Cranford, NJ 07016 908-709-7046
- Mr. Mensah Peterson Dean of Students, Deputy Title IX Coordinator Student Services Center (SD 121) 1033 Springfield Avenue, Cranford, NJ 07016 908-709-7516 mensah.peterson@ucc.edu

Student Code of Conduct
The use, possession, or distribution of an illegal drug, substance, or alcohol is not permitted on the School of Nursing, College, or Medical Center premises. In addition, weapons of any kind are not allowed on School, College or Medical Center premises for any reason. Any student violating federal, state, or local regulations may also be subject to civil or criminal action.

The Dean reserves the right to terminate the attendance of any student who does not meet the requirements of health, discipline, or personal suitability for enrollment. This includes but is not limited to cheating, plagiarism, harassment, and/ or violence in any form.
Right to Make Changes

The School reserves the right to modify, alter or discontinue any of its courses, programs or services. The School also reserves the right to change or modify any provision or policy when such action serves the interest of the School or its students. A student at the School of Nursing is normally bound by the curriculum and the specific course requirements in effect upon his/her matriculation. The School is not responsible for course cancellations that may alter a student’s progression in the program. The School reserves the right to cancel any course with insufficient enrollment.

Nursing Program Description

Trinitas School of Nursing and Union County College jointly conduct a Cooperative Nursing Program. Successful completion of the program grants students a Diploma in Nursing from the School of Nursing and an Associate in Science Degree from Union County College.

Accredited by the Accreditation Commission for Education in Nursing, Inc. and the New Jersey State Board of Nursing, the program offers a basic course of study in nursing. It provides a sound theoretical base of knowledge in nursing, biological, behavioral and social sciences, and integrates this knowledge into academic and practical experiences within the health and illness continuum of patient care. Utilization of a variety of health care agencies facilitates the application of all aspects of the students’ learning.

The nursing curriculum has two program tracks:

The Generic RN track is intended for individuals who wish to become a registered nurse and have no previous nursing license. The generic track offers classes during both the day and evening hours. Day, evening, and weekend clinical options are available.

The LPN to RN track is for students who currently possess a valid LPN license. Classes are offered during evening hours. Evening and weekend clinical options are available.

Unless otherwise specified in the class schedule:

Day students begin classes/clinical at 8:00 AM and end at approximately 2:00 PM.
Evening students start at 5:30 PM and end approximately 11:30 PM.
Weekend clinical experience starts at 7:00 AM and ends at 7:00 PM.

Academic advisement and learning resources are available to all students. The Learning/Simulation Center and Computer Center are open daily and weekday evenings when school is in session.

Students may enroll as full-time or part-time students.

Upon successful completion of the program, graduates are eligible to apply for the National Council Licensure Examination (NCLEX-RN) for Registered Nurse licensure and seek licensure as a Registered Professional Nurse.
Please note: A negative criminal history background check and a negative urine drug screen are required by the School of Nursing prior to registration in the first clinical nursing course of the specific program track.

A criminal history background check is required by the NJ Board of Nursing and is part of the application process prior to taking the NCLEX-RN licensure examination.

Trinitas School of Nursing Address and Office Hours

The School of Nursing office is in Room 324 of the Kellogg Building and maintains regular office hours Monday through Friday 8:30 a.m.-5:00 p.m. The School of Nursing is closed on Fridays from June through August.

The phone number for the School of Nursing office is 1-908 659-5200, 5203. A voice mail system is in place for administration, faculty, and staff. The School of Nursing FAX number is 1-908 659-5201. There is a locked drop box located outside of the School of Nursing Administrative hallway available to students when the building is open and the school of nursing office is closed. The email for the School of Nursing is trinitas@ucc.edu.

The address for the Trinitas School of Nursing is:
40 West Jersey Street
Elizabeth, New Jersey 07202
Website: www.trinitasschoolofnursing.org

Accreditation
Trinitas School of Nursing is approved and accredited by:
New Jersey State Board of Nursing
PO Box 45010, Newark, New Jersey, 07101
973-504-6430
www.njconsumeraffairs.gov

Accreditation Commission for Education in Nursing (ACEN)
3343 Peachtree Road NE, Suite 850
Atlanta, GA 30326
404-975-5000
www.acenursing.org

The School of Nursing is recognized by the National League for Nursing as a Center of Excellence in Nursing Education in the category of Creating Environments that Enhance Student Learning and Professional Development from 2008-2020.
www.nln.org
History of the School of Nursing

Trinitas Regional Medical Center proudly represents the heritage of the School of Nursing whose graduates have served as professional nurses in our community and throughout the world.

In keeping with the Medical Center’s philosophy of diversity of service offerings and of commitment to community development, a School of Nursing was conceived under the auspices of the Ladies’ Aid Society in 1891. Growth in enrollment from the first year’s admission of six students to a student body of close to 600 students in the nursing courses in 2020 attests to the community’s recognition of the maintenance of high-quality standards of education over the past century.

Since 1947, the School has enjoyed an educationally advantageous association with Union County College. The association has enhanced the School’s ability to keep abreast of educational and scientific advancements, and has strengthened the students’ base of knowledge and intellectual skills. This articulation stems from a philosophy that the School must prepare a nursing professional who can meet the demand for quality nursing care of clients and their families.

Philosophy of the School of Nursing

The faculty of the Trinitas School of Nursing, in keeping with the mission of Trinitas Health, is committed to providing a high-quality nursing education program to a diverse population representative of the community it serves. The School is a part of this community and the faculty believes that it has a responsibility to be aware of and responsive to the health needs of its members. The Faculty and students interact with members of the community to assist them in meeting identified health needs.

Recognizing the challenges that result from continual changes in the structure and delivery of healthcare; the varying complexities of health conditions; the variety of healthcare settings; and the explosion of health information and technology, the School is fortified by a culture of integrity and excellence in its commitment to educate students who will be prepared to face these challenges with a spirit of fairness, justice, community service, social responsibility for others, and the courage to be innovative.

The Faculty believes that human beings are complex, rational, spiritual beings. Inherent in the human condition is one’s right to dignity and value in every stage and condition of life. Human beings have created complex social systems in which they interact with each other to protect, nurture and educate their members. Human beings exist, with varying degrees of independence, in many contexts
as members of families, communities and society. Individuals are capable of using their intellects to take deliberate actions directed toward maintaining life, health and wellbeing of self, society and their environment. Human beings are accountable for their actions.

Health is a dynamic state that is influenced by an individual’s reciprocal interaction with the environment. Individuals possess their own personal cultural definition of health that may differ from the beliefs of the people with whom they come in contact. Further, it is the Faculty’s belief that access to health care is a basic right of all individuals.

Nursing is an art and a science characterized by interpersonal, therapeutic and evaluative processes. It is based on a body of nursing knowledge and research and makes use of the natural and behavioral sciences. An essential element of nursing practice is caring. Nursing’s goal is to collaborate with the client and family, assisting them in the acquisition of knowledge and abilities necessary to achieve the highest possible level of health.

Using critical thinking and clinical judgment, the nurse assesses, analyzes, diagnoses and treats commonly occurring human responses to actual and potential health problems, providing a holistic response to the complex health needs of human beings. The nurse engages in collaborative relationships with members of the healthcare team in order to provide the range of professional nursing services that the client, family and groups may require. The nurse respects and interacts with a diverse population in a variety of settings within the community.

Teaching/learning is an interactional lifelong process. During the learning process, students integrate new and previously held knowledge and beliefs to form insights and ideas that empower them to think critically and make clinical decisions that are appropriate to the situation. Reflecting the belief that students learn differently, the faculty guides the student to utilize a variety of learning strategies and resources to facilitate the student’s learning. Learning is a self-directed activity with faculty members functioning as facilitators joining with the students in the reciprocal learning process.

Students come to the School of Nursing with diverse backgrounds and differing strengths and experiences. The School recognizes this diversity and therefore, provides opportunities to the qualified student to navigate the educational environment in order to maximize their individual potential well beyond their entry-level program. It is the responsibility of the School to provide an environment in which the student may successfully acquire the knowledge, skills and attitudes necessary to practice as a safe and effective entry level registered nurse.

The graduate of the School is prepared to assume the role of a safe, caring, ethical beginning graduate nurse with varying amounts of supervision. The graduate is capable of practicing within a variety of settings. It is the responsibility of the graduate to continue the learning process in order to maintain competency or to advance to another level of practice. Graduates are responsible for being aware of and responsive to population-focused health care as well as making meaningful contributions to the profession of nursing and society.
Trinitas School of Nursing Goals
The School will:

1. Graduate an entry level nurse who can practice in a variety of health care settings.

2. Produce a graduate who is successful in passing the NCLEX-RN examination on the first attempt.

3. Engage in a contractual agreement with Union County College to offer the student a program that leads to a Diploma in Nursing and an Associate in Science degree.

4. Provide opportunities for seamless academic progression.

5. Utilize existing facilities, institutions, and resources while seeking out opportunities for expansion.

6. Provide educational access to a diverse student population that is representative of the community.

7. Collaborate with community agencies to meet identified nursing education and/or health care needs.

Trinitas School of Nursing End of Program Student Learning Outcomes
The Graduate will:

1. Provide compassionate and coordinated patient centered care recognizing the patient as the source of control and as a full care partner with respect to their individual preferences, values and needs.

2. Function effectively within nursing and inter-professional teams, fostering open communication, mutual respect, and shared decision-making to achieve quality patient care.

3. Integrate best current evidence with clinical expertise and patient/family preferences and values when making clinical decisions in the delivery of optimal health care.

4. Use data to monitor the outcomes of care processes and use improvement methods to design and test changes to continuously improve the quality and safety of health care systems.

5. Minimize risk of harm to patients and providers through both system effectiveness and individual performance.

6. Use information and technology to communicate, manage knowledge, mitigate error, and support decision making.
Trinitas School of Nursing Program Outcomes

Four (4) quality indicators are trended by semester and program track to demonstrate evidence that graduates are achieving identified competencies consistent with the Trinitas School of Nursing Philosophy, Student Learning and Program Outcomes and professional standards. The program outcome information is publicly accessible from the Consumer Information page on the Trinitas School of Nursing website.

1. Trinitas School of Nursing NCLEX-RN licensure examination pass rate will be at least 80% for all first-time test takers for the 12-month period January 1 – December 31st.

2. 50% of the students who begin the first nursing course will graduate from the program within 150% of the time frame allotted for the program track (Generic or LPN-RN).

3. 80% of Trinitas School of Nursing graduates will report satisfaction with program effectiveness as agree or strongly agree as per the Graduate Survey.

4. 80% of Trinitas School of Nursing graduates who are seeking employment will obtain a nursing position within 12 months of graduation as per the Job Placement Survey.

Data on Trinitas School of Nursing’s Program Outcomes can be found on the Consumer Information page of our website: http://www.trinitasschoolofnursing.org/consumerinformation.htm

Matriculation

Students may matriculate as full-time or part-time students in the Generic or the LPN to RN track. A student who pursues a minimum of 12 credit hours of academic work per semester is classified as full-time. A student who pursues less than 12 credit hours of academic work per semester is classified as part-time.

Generic RN Track

The generic curriculum of the School of Nursing is offered with day, evening, and select weekend classes. General education, science, and humanities courses may be taken at the Elizabeth, Plainfield or Cranford campuses of Union County College while nursing courses are offered at the School of Nursing on the Elizabeth campus. Admission to this track is done every semester. Transfer credits are also accepted. Students are expected to complete the generic track within 150% time of allotted time from NURE 130.

LPN to RN Track for Licensed Practical Nurses

The LPN-RN track is offered with evening classes. Admission to this track is done on an annual basis, each fall semester.

The LPN-RN track is specifically designed for Licensed Practical Nurses who wish to further their nursing education within a realistic time frame. Custom designed courses build on existing
knowledge, skills, and strengths and provide an opportunity to pursue career goals without undue repetition of previous learning. Students are expected to complete the LPN-RN track within 150% of allotted time from NURE 211/212.

**Educational Mobility - RN to BSN/MSN**

Seamless academic progression to the BSN and MSN degree is available to Trinitas graduates. The College of St. Elizabeth offers both a Bachelor of Science in Nursing and a Master of Science in Nursing program onsite at Trinitas. The School also has articulation agreements with Kean University, Drexel University, and Thomas Edison State University.

**Admission to the Trinitas School of Nursing**

Prior to applying to the Trinitas School of Nursing, prospective students must apply to Union County College as a Health Science major. Students then apply for the specific program track for which they are interested.

NURE 130 (Generic Track) Enrollment Consideration applications are accepted twice a year (May and November) during a pre-determined time frame. LPN-RN track enrollment applications are accepted starting in January of each year for Fall class enrollment. Enrollment consideration applications are available at the School of Nursing office (Third floor, Room 324) or online at [http://www.tritasschoolofnursing.org/applications_and_documents.htm](http://www.tritasschoolofnursing.org/applications_and_documents.htm)

Students must complete the following minimum requirements to be eligible to apply for the School of Nursing:

**Generic RN Program Track Admission Requirements (Fall and Spring Admission)**

- **Co-Requisite Courses:** Prospective students must have successfully completed or be in progress with the co-requisite courses for NURE 130 at the time of application submission.

- CHE 114, BIO 105, and ENG 101 or ENG 112 are the co-requisite courses with NURE 130. Successful completion of these courses is required before progressing to NURE 131. A minimum grade of C is required for all science courses. Transfer credit for any of the required curriculum courses must be posted to the student’s Union County College transcript prior to NURE 130 application submission.

- **Information Session:** Attend a Trinitas Information Session.

- **GPA:** A minimum Union County College GPA of 2.5 is required at the time of application submission (if student does not have a Union County College GPA, the high school GPA will be used if student is within a year from high school graduation).
- TEAS Exam: Complete the ATI TEAS Admission Exam with a minimum cumulative score of 50%.

**Enrollment into NURE 130 is by invitation only and based on the following criteria:**

- The number of available NURE 130 seats per semester.
- The status of co-requisite courses.
- A ranking score calculation based on Union County College GPA and quality (grade) points and TEAS score.
- A minimum Union County College GPA of 2.5. (if student does not have a Union County College GPA, the high school GPA will be used if student is within a year from high school graduation).
- Attendance at a Trinitas Nursing Information Session.

**Note:** Nursing courses are highly challenging and may require many hours of study time for successful completion. It is highly recommended that students complete all science and general education courses prior to seeking enrollment in NURE 130, especially if the student continues to work while attending nursing school.

**LPN-RN Program Track (Fall Admission Only)**

Application for enrollment consideration for the LPN-RN track requires the following:

- Successful completion of all pre-requisite general education and science courses. A minimum grade of C is required for science courses.
- Union County College GPA of 2.5 or higher.
- Attendance at a Trinitas Information Session prior to submitting LPN-RN track enrollment application.
- Valid unencumbered LPN license.

**Meeting the minimum admission criteria is not a guarantee of seat availability or acceptance into the Trinitas School of Nursing. Applications are only accepted during the specified timeframes for the program tracks.**

**Information Sessions**

All students seeking admission to NURE 130 or the LPN to RN Program are required to attend an Information Session prior to submitting the NURE 130 or LPN to RN application. The sessions will provide students with insight into the rigor and challenges of entering a Registered Nurse education program. Information will be provided on academic expectations, time commitment and cost. Each session lasts approximately 90 minutes. Pre-registration is required. Information on how to register and the dates and times of the upcoming sessions can be found on the School website,
ATI-TEAS Admission Exam Information

All students submitting a NURE 130 Enrollment Consideration Form will need to complete the ATI Test of Essential Academic Skills (TEAS) exam prior to the submission of the form. The ATI TEAS exam is designed to assess a student’s preparedness to enter a nursing program. There are 170 test items designed to test basic academic skills in the areas of reading, math, science, English and language usage. The TEAS score will be utilized along with the GPA average and quality (grade) points as part of the ranking process for NURE 130 Enrollment selection.

Students achieving a total score of 50% or higher on the ATI TEAS Individual Performance Profile are eligible to submit an Enrollment Consideration Form. If a total score of 50% or higher is not achieved, students will have the option to re-take the TEAS exam. The re-take date must be at least 30 days from the previous attempt.

The frequency for taking the TEAS exam is limited to three (3) attempts in one year from the date of initial testing. There is no lifetime limit for taking the exam (ex: If you took the exam 3 times between January 2020 and December 2020, you would be able to re-test again in January 2020, provided the newest test date is 30 days from the prior attempt).

All TEAS exam administration sessions are held in the school’s Computer Lab, RM 334 in the Union County College Kellogg Building or administered via a remotely proctored platform if necessary.

ATI does not offer refunds or permit rescheduling of the TEAS exam if a student is not able to test as scheduled. Students will register for the exam online through ATI. There are 25 seats available for each TEAS testing date.

The Trinitas testing location is reserved for prospective Trinitas School of Nursing applicants only. If a student tests outside of the Trinitas School of Nursing, they will be required to purchase a TEAS transcript of their test date through the ATI website and indicate Trinitas as their institution in the request.

For additional information on the TEAS exam including registration information and exam dates, please refer to the school’s website home page and the TEAS tab.

http://www.trinitasschoolofnursing.org/teas_information.htm
The Student Success Through, Effort, Planning and Support (STEPS) Program

The STEPS program is a new program that is designed to assist students with their academic success and retention in the program.

A STEPS orientation for the first nursing courses, NURE 130, NURE 131, and LPN-RN 211/212 is offered every semester. The focus is for the students to identify information needed while in TSON. Time management strategies are highlighted, as well as how to navigate the Learning Management System (LMS-Canvas) to obtain course related materials and to find general school information. The response from the students was overwhelmingly positive.

There are five (5) different workshops in the program. They are offered in both day and evening time frames. The seminars are titled as follows:

- Using critical thinking in study skills;
- Managing stress and anxiety for success;
- Test taking strategies;
- Think like a nurse; and
- Maximizing deep learning; and preparing for final exams.

There is a faculty/STEPS Coordinator available for individualized advising and support. Re-entry students are required to meet with a faculty/STEPS Coordinator before starting their first re-entry nursing course.

The STEPS program motivates students, increases their confidence and allows them to voice their concerns in meeting their goals. Over six (600) hundred students attended the workshops during the first semester that they were offered. Student comments and evaluations were very encouraging.

Please visit the school website for more detailed information about this program.

Additional Requirements to Attend Clinical Experiences

All nursing students are required to meet additional mandatory requirements prior to enrollment in clinical nursing courses (Generic Track - NURE 131; LPN-RN Track – NURE 212). Students obtain health clearance by submitting appropriate documentation as follows:

- Health History and Physical Examination by a licensed healthcare practitioner
- Rubella/Measles/Mumps/Varicella titers (Immune status required)
- Hepatitis B & C screens
- Seasonal Influenza Vaccine
- Urine Drug Screen
• Tuberculosis Testing (Mantoux skin test or serum QuantiFERON-TB Gold or negative chest x-ray)

**In addition to obtaining health clearance, students must also:**

• Obtain Basic Life Support CPR certification through the American Heart Association
• Obtain malpractice/liability insurance for Registered Nurse Student
• Complete criminal background check through TABB. Result must be clear or negative for enrollment.
• Complete Trinitas Regional Medical Center Mandatory Education
• Purchase required clinical uniform

[http://www.trinitasschoolofnursing.org/misc/TSN_Registration_Checklist_Explanation.pdf](http://www.trinitasschoolofnursing.org/misc/TSN_Registration_Checklist_Explanation.pdf)

**All students are required to maintain a minimum GPA of 2.5 while enrolled in nursing courses.**

**Transfer Credit from Other Colleges and Universities**

If a student completes any applicable science or general education courses at another college or university, it is the student’s responsibility to ensure Union County College receives official transcript evidence in order for the corresponding transfer credit to be entered on the Union County College transcript. Official transcripts from other colleges must be sent to the Union County College Admission office for evaluation. The transcript evaluation process may take up to 6 weeks to be completed with the posting of equivalent courses to your Union County College transcript. The nursing program does not accept transfer credits for nursing coursework from other academic institutions.

Students who have completed college level courses at an accredited college or university will be evaluated for transfer credit for up to 36 credits. A minimum grade of “C” or 70 is required to receive transfer credit for all general education courses.

Please note, while transfer credits are accepted, students who have taken nursing curriculum courses at Union County College (UCC) will have priority ranking for NURE 130 invitation consideration based on a UCC GPA and quality (grade) point calculation.

**Note:** Transfer applicants with two or more failures in a nursing course at another college or nursing school will not be considered for admission to the Trinitas School of Nursing.

**Foreign Transcript Evaluation**

Foreign transcripts will require an evaluation by World Education Services or other evaluation services approved by Union County College and will need a course-by-course review if the applicant is seeking advanced standing and/or transfer credit. Please contact a Union County College advisor for more information on foreign transcript evaluation.

[https://www.ucc.edu/admissions/meet-the-advising-team/](https://www.ucc.edu/admissions/meet-the-advising-team/)
Academic Advisement

All students seeking enrollment into Trinitas School of Nursing are encouraged to meet with a Union County College Advisor and will be directed to declare Health Science as their major with the intent to apply to the Trinitas School of Nursing. Please refer to the curriculum plans for the nursing program track you are interested in applying for. Advisors can provide students with guidance on course selection and answer questions regarding the nursing program. One Stop Advising Centers are available on all 3 of the Union County College campuses. No appointments are necessary. https://www.ucc.edu/campus-life/advising-career-and-transfer/

Requirements to Obtain Licensure as a Registered Nurse

The Nurse Practice Act of the State of New Jersey, the Board of Nursing Statutes (NJSA 45:11-26 et seq.) and Regulations (NJSA 13:37) govern the legal practice of nursing in the state. It is important for students who plan to study nursing know the licensure requirements which include the following:

There are three elements that are required for licensure as a nurse in New Jersey:

1. Graduations from an approved school of professional nursing;
2. Criminal history background check clearance;
3. Pass the NCLEX-RN licensing examination.

In addition, the official application for professional nurse licensure by examination requires that applicants provide information or answer the following questions. The graduate will be required to:

1. Submit a valid social security number.
2. Provide proof of US citizenship or permanent residency.
3. Provide documentation if you are in default of any student loan.
4. Provide information regarding court ordered child support.
5. Answer questions and provide information regarding any medical conditions or impairments.
6. Answer the question, have you ever been summoned; arrested; taken into custody; indicted; tried; charged with; admitted into pre-trail intervention (PTI); or pled guilty to any violation of law, ordinance, felony, misdemeanor or disorderly person’s offense, in New Jersey, any other state, the District of Columbia or in any other jurisdiction. (Parking or speeding violations need not be disclosed, but motor vehicle violations such as driving while impaired or intoxicated must be).
7. Answer the question, have you ever been convicted of any crime or offense under any circumstances? This includes, but is not limited to, a plea of guilty, non vult, nolo contendere, no contest, or a finding of guilt by a judge or jury.
8. Thus, before beginning a nursing education program, applicants must consider whether there is any legal reason why they might not be qualified for licensure. A criminal background check is
now required for all new licenses. The state Board of Nursing has the authority to deny licensure if the applicant has a criminal record.

The Board of Nursing for each state decides on an individual case basis at the time of application for licensure. Applicants should consider their current lifestyle and personal history before embarking on a course of study to ensure that, even though successful in completing the nursing program, they are ineligible for licensure.

Questions and concerns regarding these requirements may be discussed in confidence with the Executive Director. Applicants may, if they prefer, call anonymously to discuss their situation with the Executive Director. The full application and detailed information can be found at http://www.nj.gov/lps/ca/nursing/nurseapp.pdf.

Licensure Exam (NCLEX-RN) Requirement

To receive licensure as a Registered Professional Nurse (RN), all graduates of a nursing education program must successfully pass the National Council Licensure Exam (NCLEX-RN). The NCLEX is developed to measure the minimum knowledge, skills, and abilities required to deliver safe, effective nursing care at the entry level.

It is written and administered by the National Council of State Boards of Nursing (NCSBN). NCSBN is a not-for-profit organization whose members include the boards of nursing in the 50 states, the District of Columbia and four U.S. territories. NCSBN is the vehicle through which boards of nursing act and counsel together to provide regulatory excellence for public health, safety and welfare.

The goal is to pass the NCLEX-RN on the first attempt of taking the exam and test within 2-3 months of nursing program completion. To prepare for the exam, each new professional phase student will have access to a copy of the 2019 NCLEX-RN Test Plan® on the school website and the Learning Management System, CANVAS. This test plan is effective through March 31, 2022.

Students should keep track of content taught in each nursing course throughout the curriculum, as it applies to the NCLEX-RN Test Plan.

- The NCLEX-RN Test Plan® provides a concise summary of the content and scope of the licensing examination. It serves as a guide for examination development, as well as candidate preparation. Each NCLEX-RN® examination is based on the test plan.
- The NCLEX examination assesses the knowledge, skills and abilities that are essential for the nurse to use to meet the needs of patients requiring the promotion, maintenance or restoration of health.
- The NCLEX-RN Test Plan® outlines beliefs about people and nursing that are integral to the examination, cognitive abilities that will be tested in the examination and specific components of
the licensing examination.

Further information on the NCLEX-RN and licensure can be found at www.ncsbn.org.

Essential Functions of Nursing

Trinitas defines functions that are essential for student participation in educational programs and the procedures to be followed if a student does not meet the defined standards. The school has identified the essential functions for the safe and effective practice of nursing that must be achievable by students. These essential functions are set forth in writing to guide the school in consideration of any student.

The School is required to provide reasonable accommodations to students who are qualified individuals with disabilities and who can, with or without reasonable accommodations, perform the essential functions required of nursing students.

The practice of nursing must not pose a threat to the health and safety of the patients that it serves. Students will act to protect the welfare of patients. A student whose behavior or performance raises questions concerning his or her ability to fulfill the essential functions may be referred to the Dean. Students unable to fulfill the essential functions, with or without accommodation, may be dismissed from their program.

Student Essential Functions are as follows:

1. Knowledge, skills and attitudes to function in diverse clinical settings and perform within their scope of practice;

2. Functional use of sensory and motor functions to permit them to carry out the activities in the areas listed;

3. Ability to consistently, quickly and accurately integrate all information received by whatever sense(s) employed and the intellectual ability to learn, integrate, analyze and synthesize data;

4. Capability to perform in a reasonably independent manner. Clinical decision making and exercising clinical judgment are essential functions of the role of the student.

School of Nursing students must have abilities and skills in the following areas:

Sensory Abilities (Visual, Auditory and Tactile)

1. Must be able to observe a patient’s appearance and changes such as skin color and perform procedures that require visual accuracy such as preparing the right dose of a medication in a
syringe.

2. Sufficient ability to perform health assessments by inspection, palpation, auscultation and percussion.

Communication Abilities

1. Able to communicate with accuracy, clarity and efficiency with patients, families and other members of the health care team (including spoken and non-verbal communications).

2. Communication abilities include speech, hearing, reading, writing, language skills and computer literacy.

3. Possess the ability to use and comprehend standard professional nursing and medical terminology when using or documenting the patient’s medical record.

Cognitive, Conceptual and Critical Thinking Abilities

Ability to:

- Read and understand written documents in English.
- Measure, calculate, reason, analyze and synthesize.
- Comprehend spatial relationships (determine intramuscular injection) sites.
- Problem solve and use critical thinking to identify the cause/effect relationships in clinical situations.
- Evaluate of the effectiveness of nursing interventions.
- Possess the ability to effectively and efficiently observe and interpret patient vital signs (heartbeat, blood pressure).

Psychomotor Abilities

- Has motor function sufficient to provide safe and effective general care and treatment to patients in all health care settings.
- Motor functions required include gross and fine motor skills, physical endurance, physical strength and mobility to safely and effectively perform nursing procedures and provide routine and emergency care and treatment to patients such as cardiopulmonary resuscitation, the ability to apply pressure to stop bleeding and the ability to open an obstructed airway.

Behavioral and Social Abilities

- Possess the emotional health required for the full utilization of intellectual abilities and the practice of good judgment in clinical decision making.
- Possess the ability to tolerate physically demanding workloads, adapt to changing
environments, and display flexibility to function in rapidly changing clinical settings.

Trinitas School of Nursing and Union County College are committed to providing equal educational access for individuals with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act Amendments (ADAA) of 2008.

The School of Nursing will, if requested, provide reasonable accommodations to otherwise qualified enrolled students unless: (a) such accommodations impose undue hardship to the institution; or (b) direct threats of substantial harm to the health and safety of others due to the disability cannot be eliminated by any reasonable accommodation available that would allow the student to perform the essential functions; or (c) such accommodations fundamentally alter the educational program or academic standards.

Students requesting accommodations should self-identify to the Union County College Coordinator of Disability Services. The contact information is as follows: phone: 908-709-7164 or email: disabilitysvc@ucc.edu.

Grade Requirements: Nursing and Science Courses and Graduation

Students are required to maintain a minimum grade of “C+” in each nursing course and a “C” grade for all science courses. A 2.5 cumulative grade point average (GPA) is required for entrance into all NURE courses and for graduation.

A minimum GPA of 2.5 is required for all students reentering the nursing course sequence (NURE 130 and higher for the generic track and NURE 211/212 for the LPN-RN track) following a course withdrawal or unsuccessful attempt.

Since the theory and clinical components of nursing courses are not separate, students who repeat a nursing course are required to take both the theory and clinical components of the course.

Graduation Requirements

Eligibility for the Diploma in Nursing and the Associate in Science Degree rests upon the successful completion of the specific nursing program track, a cumulative average of 2.5 or higher and satisfactory completion of all required general education and science courses per the curriculum track. It is the student’s responsibility to ascertain that all of the courses required for the diploma and the degree have been successfully completed.

Trinitas School of Nursing Tuition and Fees

Before starting nursing school, prospective students should consider the overall cost of pursuing a nursing education at the Trinitas and UCC Cooperative Nursing Program. All general education and nursing courses are subject to Union County College tuition and fees. There are 37
general education credits in the nursing curriculum.

Please refer to the Union County College website for the most updated information on Union County College tuition. [https://www.ucc.edu/admissions/paying-for-college/estimated-costs-to-attend/tuition-fees-and-books/](https://www.ucc.edu/admissions/paying-for-college/estimated-costs-to-attend/tuition-fees-and-books/)

More information on Trinitas School of Nursing Tuition and Fees can be found at: [http://www.trinitasschoolofnursing.org/misc/TSON_Generic_Track_Tuition_Fees.pdf](http://www.trinitasschoolofnursing.org/misc/TSON_Generic_Track_Tuition_Fees.pdf)  [http://www.trinitasschoolofnursing.org/misc/TSON_LPNTo-RN_Track_Tuition_Fees.pdf](http://www.trinitasschoolofnursing.org/misc/TSON_LPNTo-RN_Track_Tuition_Fees.pdf)

Financial aid and scholarships opportunities are available through Union County College and the Trinitas School of Nursing for eligible students.

Financial Aid Information

Financial aid is available to eligible students through the Union County College Financial Aid Office. In addition, Nursing Scholarships are available through the School of Nursing to students currently enrolled in nursing courses. Specific information on how to apply, eligibility, and the types of aid may be found on the Union County College and School of Nursing websites.

Students may call or visit any one of the three campuses to receive additional information on Financial Aid Workshops, the application process, and student aid eligibility

<table>
<thead>
<tr>
<th>Cranford Campus</th>
<th>Elizabeth Campus</th>
<th>Plainfield Campus</th>
</tr>
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<tbody>
<tr>
<td>1033 Springfield Ave.</td>
<td>40 W. Jersey St.</td>
<td>232 East Second St.</td>
</tr>
<tr>
<td>Cranford, NJ 07016</td>
<td>Elizabeth, NJ 07202</td>
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<tr>
<td>1-908 709-7137</td>
<td>1-908 965-6062</td>
<td>1-908 412-3571</td>
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</table>

Union County College offers many types of financial aid from federal, state, and institutional sources to help students fund their educational goals. For information on the various types of aid available, please visit: [https://www.ucc.edu/admissions/paying-for-college/ Application Procedures](https://www.ucc.edu/admissions/paying-for-college/ Application Procedures)

Students seeking financial aid need to complete two forms to apply for all federal and state scholarships and grants, federal loans, federal work study, and all institutional scholarships:

- The Free Application for Federal Student Aid (FAFSA)
- Union County College Scholarship Application

Full and part-time students may be eligible for financial aid; however, some forms of aid will be adjusted for students who are less than full-time.
Steps to the Financial Aid Application Process

- **Step 1**: Complete the FAFSA. The first step is to complete the FAFSA (Free Application for Federal Student Aid) at https://fafsa.ed.gov/ Remember to enter the school code of 002643 for Union County College.

- You will need to apply for a Personal Federal Student Aid ID (FSA-ID). If you are a dependent student, you and one parent will need to apply for separate FSA-IDs and use the FSA-IDs to electronically sign your FAFSA. You and/or parents must complete a federal tax return if required. While completing the FAFSA on-line, you and/or parents can import their federal tax information from the IRS using a secure data retrieval tool (DRT). Once you reach the Web confirmation page, locate the link entitled “Optional Feature – Start your State Application.” Respond to the questions and submit the additional information to the State of New Jersey.

- **Step 2**: Apply for Scholarships. Once a student has submitted a FAFSA, they should also complete the Scholarship Application. This is the application for all Union County College awarded scholarships. If you are interested in applying for scholarships, please visit https://www.ucc.edu/admissions/paying-for-college/scholarships/

- **Step 3**: Review your Student Aid Report. Once you have submitted a FAFSA, the U.S. Department of Education will process your FAFSA and send you a copy in the form of a Student Aid Report (SAR). The SAR will be sent to you electronically if you have listed an e-mail address on your FAFSA. Please review your SAR and notify the Union County College Student Services Center. If you have made any mistakes, we will walk you through how to correct them.

- **Step 4**: Review your Correspondence from HESAA. The U.S. Department of Education will also send your information to the college listed on your FAFSA, as well as to the New Jersey Higher Education Student Assistance Authority (HESAA). HESAA will notify you of your eligibility for TAG or to request additional information.

- **Step 5**: Check your financial aid status online. All communication from Financial Aid is in an electronic format. It is essential that you check Web Services to view your financial aid status and/or any documents required to complete your financial aid application. You should check your Owl’s Nest e-mail account daily because all communication we send to a student is sent through this e-mail.

Financial Aid Application Deadlines

A free FAFSA application must be completed each year and serves the entire academic year (Fall, Spring, and Summer terms). The FAFSA becomes available each October for the following Fall and will remain available through the following Summer. It is recommended students complete the
FAFSA as soon as possible.

For more information on state grants, please visit the website for the State of New Jersey Higher Education Student Assistance Authority (HESAA) at www.hesaa.org. Certain funds are available on a limited basis; therefore, it is in your best interest to apply as early as possible.

To be eligible for Federal and State financial aid programs, you must:

- Be accepted as a student in an eligible certificate or degree program.
- Be making satisfactory academic progress for financial aid purposes.
- Have a high school diploma, General Education Development (GED) certificate, or a secondary school completion credential for home school.
- Be a U.S. citizen or eligible non-citizen (This includes legal permanent residents, or green card holders.).
- Have a valid Social Security Number.
- Register with Selective Service if required.
- Not be in default on a previously awarded student loan or owe a refund on a previously awarded grant.
- Different forms of financial aid may have additional eligibility criteria.
Curriculum Plan and Generic and LPN to RN Tracks

Generic Track

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LPN to RN Track - Evening Classes

Pre-requisites

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<td>BIO 106 Anatomy &amp; Physiology II</td>
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<td>CHE 114 Chemistry</td>
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<td>PSY 101 General Psychology</td>
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LPN to RN Track - Evening Classes and Clinical

SEMESTER I

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SEMESTER III

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Licensed Practical Nursing Curriculum (10)

CREDIT ALLOCATION

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<td><strong>TOTAL</strong></td>
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A minimum enrollment of 6 is required to offer a clinical section of a nursing course. Exceptions may be made for NURE 232 and NURE 290.

*ENG 112 is an acceptable substitute for ENG 101 for non-native speakers of English

**Generic Track students: Due to the rigorous nature of nursing curriculum courses, it is recommended that if the full-time sequence of courses is chosen, students limit outside work obligations to support student success in the program.
NURSING COURSE DESCRIPTIONS

NURE 130 - Nursing Trends and Concepts
This course introduces the student to the profession of nursing, its evolution, and current trends and issues. The role of the nurse within the health care delivery system is incorporated throughout the course. Elements of normal nutrition are introduced. Nursing process is presented as the method of formulating decisions and providing care in nurse-client interactions. The relationship of critical thinking to clinical judgment is explored. An overview of nursing theories and health assessment is presented. A review of basic math principles is conducted with later emphasis on dosage calculation for medication administration. Self-study chapters of medical terminology are also introduced throughout the course. The theory base provided in NURE 130 will be built upon and applied in subsequent nursing courses.

4 hours theory per week; 4 credits; 15-week course. Completion of all developmental courses; and GPA of 2.5. Co-requisites: BIO 105, CHE 114, ENG 101.

NURE 131 - Nursing I
This course is an introductory course designed to establish the foundations of knowledge, attitudes and psychomotor skills necessary for beginning practice. The role of the nurse in the multi-cultural health care delivery system will focus on nursing care for selected health problems. Commonly seen health deviations within the adult population will be introduced. Basic health assessment skills will be introduced. Students participate in clinical experiences in the Learning/Simulation Center and acute and long-term care settings for the application of fundamental nursing principles.

4 hours theory, 12 hours clinical per week; 8 credits; 15-week course; GPA 2.5. Pre-requisites: NURE 130, BIO 105, ENG 101, CHE 114.
NREL 131 Nursing I-0 credits. The clinical component for NURE 131.

NURE 132 - Nursing II
This course builds upon the foundation of Nursing 130/131. It explores the roles of the professional nurse as a member of the health care team utilizing critical thinking and problem solving skills with expansion of health assessment techniques while caring for adults experiencing acute/chronic disruptions of existing patterns of normalcy. The student will be utilizing the nursing process, developing and refining clinical skills as well as establishing priorities in predictable health care situations. Learning experiences are provided in the classroom, Learning/Simulation Center and in multi-cultural adult medical/surgical facilities and the community.

4 hours theory, 12 hours clinical per week. 8 credits; 15-week course. Pre-requisites: NURE 131, NREL 131, BIO 106, PSY 101; GPA 2.5;
Co-requisites NREL 132, BIO 108, PSY 204.
NREL 132 Nursing II-0 credits. The clinical component for NURE 132.

NURE 231 - Nursing III
This course builds upon the foundation of NURE 130, 131, and 132. It explores the nurse’s role in caring for the pediatric client and childbearing family. In addition, it explores the clients’ situations with acute and chronic disruptions of health, as well as complex health deviations which may be life threatening. Clinical experiences are provided in a variety of structured multi-cultural health care settings. Other learning experiences occur in the classroom with assigned activities in the Learning Simulation Center and the computer lab.

4 hours theory, 12 hours clinical per week. 8 credits; 15-week course. Pre-requisites: NURE 132, NREL 132, BIO 108, PSY 204, GPA 2.5.
Co-requisites: NREL 231, ENG 102, SOC 101.
NREL 231 Nursing III-0 credits. The clinical component for NURE 231.

NURE 232 - Nursing IV
This course builds upon the foundation of NURE 130, 131, 132, & 231. It explores the nurse’s role in caring for adult clients experiencing complex medical-surgical health alterations that are potentially life threatening and adult clients experiencing acute and chronic psychiatric mental health alterations. Learning experiences are provided in the classroom, learning/Simulation Center and in multi-cultural adult medical/surgical and psychiatric/mental health facilities.

4 hours theory, 12 hours clinical per week; 8 credits; 15-week course. GPA 2.5. Pre-requisites: NURE 231, NREL 231, All liberal art and science courses listed in the curriculum; Co-requisites: NREL 232, 6 credits General Education Humanities Electives
NREL 232 Nursing IV-0 credits. The clinical component for NURE 232.
NURSING PROGRAM REQUIREMENTS

NURE 211 - Bridge-to-Professional Nursing Core Concepts
This course introduces the LPN-to-RN student to the framework and concepts of the Trinitas School of Nursing program. Role socialization, communication principles, nursing process, concept care mapping, teaching/learning principles, critical thinking, legal-ethical standards/issues and the role of cultural competence in contemporary nursing will be explored. Pharmacological concepts will be discussed and a review of medication administration with emphasis on drug/IV calculations will be conducted and regularly reinforced throughout the course.

3 theory hours/week; 3 credits; 15-week course. GPA-2.5. Pre-requisites: Proof of current LPN license; BIO 105, 106, 108; CHE 114; ENG 101, 102; PSY 101, 204; SOC 101; 6 credits Gen Ed Humanities

Electives

NURE 212 - Health and Physical Assessment
This course builds upon the foundation of LPN education and introduces the student to holistic health assessment and physical examination. The course aims to develop the student’s abilities in gathering data to determine client’s health status, practices and goals as influenced by his/her own culture. Starting with assessment of normal health parameters, the student will learn to differentiate between what is within and out of acceptable limits. Within the context of care of the peri-operative or gerontological client, the student will learn and use physical assessment techniques of inspection, palpation, percussion and auscultation as well as other forms of data collection, such as, client interview, chart review, and analysis of laboratory and diagnostic results. The roles of the RN and the LPN in physical assessment & data collection will be discussed. The student will practice physical assessment skills and participate in laboratory experiences using scenarios involving a patient simulator in the Learning/Simulation Center and in the application of concepts in acute health care settings. Students will also review and perform basic clinical nursing skills.

2 hours theory, 6 hours clinical per week; 4 credits; 15-week course. GPA - 2.5. Pre-requisites: Same as NURE 211; Co-requisite: NREL 212

NREL 250 – Nursing Care of the Client with a Medical Surgical Health Deviation
This course builds upon the foundation of NURE 211, and NURE 212. Within the context of the nursing process, the student will be refining and developing clinical skills while caring for clients experiencing acute/chronic disruptions in normalcy with emphasis on critical thinking, physical assessment and teaching/learning principles. Clinical experiences are provided in a variety of structured, multi-cultural acute/chronic health care settings. Other learning experiences will occur in the classroom with assigned activities in the computer lab and Learning/Simulation Center.

3 hours theory, 9 clinical hours per week. 6 credits; 15-week course. GPA 2.5. Pre-requisites: NURE 211, NURE 212, NREL 212; Co-requisite NREL 250.

NREL 250. The clinical component for NURE 250.

NURE 260 - Nursing Care of Children and their Families
This course builds upon the foundation of NURE 250 and LPN education. It explores the role of the professional registered nurse in caring for the pediatric client. Emphasis is placed on pediatric normalcy in a child experiencing an acute or chronic health deviation from infancy through adolescence. A significant aspect of this course is an understanding of the concepts of atraumatic care, family advocacy, and an interdisciplinary approach to health care. The student will continue to utilize and modify the nursing process and teaching/learning strategies while refining critical thinking and clinical skills. Clinical experiences are provided in a variety of structured, multi-cultural pediatric health care settings. Other learning experiences will occur in the classroom, the Learning/Simulation Center, and assigned computer assisted instruction.

3.2 hours theory, 9.6 hours clinical per week; 3 credits; 7-week course. GPA 2.5 Pre-requisites: NURE 250, NREL 250; Co-requisite NREL 260.
NREL 260 -0 credits, the clinical component for NURE 26.0

NREL 212 Health and Physical Assessment - 0 credits. The clinical component for NURE 212.
**NURE 270 - Nursing Care of Women and the Childbearing Family**

This course builds upon the foundation of NURE 250 and LPN education. It explores the role of the professional registered nurse as a member of a multidisciplinary team in caring for women and the childbearing family. Emphasis is placed on health education and community resources in relation to women’s health and the childbearing cycle. Deviations from the normal physiologic and psychosocial development are explored. The student will continue to utilize and modify the nursing process and teaching/learning strategies while refining critical thinking and clinical skills. Clinical experiences are provided in a variety of structured, multi-cultural health care settings. Other learning experiences will occur in the classroom, with assigned activities in the Learning/Simulation Center and the computer lab.

3.2 hours theory, 9.6 hours clinical per week. 3 credits. 7-week course. G P A 2 . 5. Pre-requisites: NURE 250, NREL 250; Co-requisite NREL 270.

**NURE 280 – Nursing Care of the Client with Mental Illness**

This course builds upon the foundation of NURE 250 and LPN education. It explores the role of the Professional Registered Nurse as a member of a multidisciplinary health care team in caring for clients with mental illness. Emphasis is placed on mental health education and community resources available to the client and their families. The student will continue to utilize and modify the nursing process and teaching/learning strategies, while refining critical thinking and clinical skills. Clinical experiences are provided in a variety of structured, multicultural, psychiatric/mental health care settings. Other learning experiences will occur in the classroom, with assigned activities in the Learning/Simulation Center, and the computer laboratory.

3.2 hours theory, 9.6 hours clinical per week; 3 credits; 7-week course. GPA 2.5. Pre-requisites: NURE 260, 270, NREL 260, NREL 270; Co-requisite NREL 280.

**NREL 280 The clinical component for NURE 280.**

**NURE 290 - Nursing Care of the Client with Complex Multi-System Medical/Surgical Health Deviation**

This course builds upon the foundations of NURE 260, NURE 270, NURE 280 and LPN education. It explores the role of the professional registered nurse as a member of a multi-disciplinary team in caring for clients with complex multi-system medical/surgical health deviations. Emphasis is placed on organizing, prioritizing, and evaluating nursing care for clients by assisting them with self-care deficits. The student will continue to utilize and modify the nursing process and teaching/learning strategies while refining critical thinking in clinical health care settings. Other learning experiences will occur in the classroom, with assigned activities in the Learning/Simulation Center, and the computer lab.

3.2 hours theory, 9.6 hours clinical per week; 3 credits. 7-week course. G P A 2 . 5. Pre-requisites: NURE 260, NURE 270, NREL 260, NREL 270; Co-requisite NURE 291;

NREL 290- the clinical component of NURE 290.

**NURE 291 - Leadership and Management Seminar**

This course builds upon the foundation of NURE 211, 212, 250, 260, 270, 280, and LPN education. It is an introduction to the theory and practice of nursing leadership and management. Emphasis is placed on thinking critically, communicating effectively, handling conflict, delegating successfully, building teams, controlling resources, and improving quality to act in the role of a highly successful nurse. The role transition from a licensed practical nurse to a registered nurse will also be explored.

1 hour per week; 1 credit; 15-week course. GPA 2.5. NURE 260,270, NREL 260, 270.

**NREL 280 The clinical component for NURE 280.**
School of Nursing Grading Policies

The following system of grading is used to indicate the quality of a student’s work in all nursing (NURE) courses at Trinitas School of Nursing.

C+ or 74.45 is the minimum passing grade for all NURE courses and progression to the next course.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Numerical Value</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4</td>
<td>89.45 – 100</td>
</tr>
<tr>
<td>B+</td>
<td>3.5</td>
<td>84.45 – 89.44</td>
</tr>
<tr>
<td>B</td>
<td>3</td>
<td>79.45 – 84.44</td>
</tr>
<tr>
<td>C+</td>
<td>2.5</td>
<td>74.45 – 79.44</td>
</tr>
<tr>
<td>C</td>
<td>2</td>
<td>69.45 – 74.44</td>
</tr>
<tr>
<td>D+</td>
<td>1.5</td>
<td>64.45 – 69.45</td>
</tr>
<tr>
<td>D</td>
<td>1</td>
<td>59.45 – 64.44</td>
</tr>
<tr>
<td>F</td>
<td>0</td>
<td>Below 59.44</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td>0</td>
</tr>
<tr>
<td>XF</td>
<td>Incomplete Changed to Failing</td>
<td>0</td>
</tr>
<tr>
<td>UF</td>
<td>Unofficial Withdrawal</td>
<td>0</td>
</tr>
<tr>
<td>W</td>
<td>Official Withdrawal</td>
<td>0</td>
</tr>
<tr>
<td>AU</td>
<td>Audit – No Credit</td>
<td>0</td>
</tr>
</tbody>
</table>

Notes

An incomplete grade may be given in cases of extenuating circumstances approved by the Instructor. A grade reported as “Incomplete” at the end of a semester will be permanently recorded as ▪ XF (F) if the incomplete is not removed within the first six weeks of the next regular semester. A ▪ UF is assigned if a student stopped attending; or did not officially withdraw. This is calculated as a failing grade (F).

It is the student’s responsibility to make acceptable arrangements with the instructor to complete the course requirements within this period. If the student is unable to contact the instructor, timely notice should then be given to the Dean. As a note, each NURE course and the associated clinical (NREL) is a pre-requisite for the next NURE course.

It is the student’s responsibility to report an error on his/her recorded grade to the Instructor within two weeks of posting of the grade. Otherwise, it is assumed that the grade recorded is accurate and will be recorded permanently on the student’s record.

C+ or 74.45 is the minimum passing grade for all NURE courses and progression to the next course.
1. A grade of **C** is the minimum acceptable grade for all nursing curriculum science courses taken at Union County College.
2. A grade of **D** is the lowest passing grade for all other Union County College courses.
3. A minimum grade of **C** is required to obtain transfer credit to Union County College.
4. A student’s academic standing at Union County College is based upon his/her performance in all courses expressed in terms of the “academic average” he/she achieves. In computing this average, the following numerical values are assigned to each letter grade.
5. Instructors enter final grades online. Students must go to webservices.ucc.edu to view or print their final course grades. Instructors are not permitted to post grades by social security numbers. No information regarding grades will be offered over the phone.

**Union County College, Catalog 2020-2021:**
http://onlinecatalog.ucc.edu/content.php?catoid=7&navoid=1269&hl=%22grading%22&returnto=search#grades

**Grade Point Average**
Computation of the cumulative grade point average of a student's performance in all courses is accomplished by multiplying the assigned numerical value of each letter grade by the number of credit hours that the course requires.

**Quality Points**
Numerical quality points are then determined by multiplying the above values by the number of credit hours which the course carries. For example, a three-credit hour course in which the student receives a B represents 9 quality points earned.

Academic average is determined by dividing the total number of quality points earned by the total number of credits taken, whether passed or failed. The following table is an illustration of this computation:

**Grade & Quality Numerical Points**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Value</th>
<th>Per Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS 101</td>
<td>3</td>
<td>C (2)</td>
<td>6</td>
</tr>
<tr>
<td>PSY 101</td>
<td>3</td>
<td>B (3)</td>
<td>9</td>
</tr>
<tr>
<td>BIO 111</td>
<td>4</td>
<td>D (1)</td>
<td>4</td>
</tr>
<tr>
<td>FRE 101</td>
<td>3</td>
<td>A (4)</td>
<td>12</td>
</tr>
<tr>
<td>ENG 101</td>
<td>3</td>
<td>B+ (3.5)</td>
<td>10.5</td>
</tr>
<tr>
<td>CST 101</td>
<td>3</td>
<td>F (0)</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>19</td>
<td></td>
<td>41.5</td>
</tr>
</tbody>
</table>

Total credits taken: **19**
Total quality points earned **41.5**; 41.5 divided by 19 = **2.18 GPA**
Location of the Trinitas School of Nursing
The School of Nursing is located at 40 West Jersey Street, Kellogg Building, in Elizabeth, New Jersey 07202 on the Elizabeth campus of Union County College. The School is within easy commuting distance of metropolitan New Jersey and New York by bus, train and automobile.

DIRECTIONS TO TRINITAS SCHOOL OF NURSING
Trinitas School of Nursing
Union County College--Elizabeth Campus—Kellogg Building
40 West Jersey Street
Elizabeth, NJ 07202-2314

From the Garden State Parkway:
Exit 137 to Westfield Ave. (Rt.28 East) to Elmora Ave.
Make a right onto Elmora Ave. and go three blocks and make a left onto West Jersey St. The College is four blocks on the right.
**From the NJ Turnpike:**
Exit at 13A. Take Route 1 & 9 South to East Jersey Street. Make a right on East Jersey Street. Cross Broad Street. The College is one block ahead on the left.

**Union County College--Cranford Campus**
1033 Springfield Avenue
Cranford, New Jersey 07016 (908) 709-7000

**From the North:**
Using the N.J. Garden State Parkway, go south to Exit 137 and bear right onto North Avenue, to third traffic light. Turn right at light, continue for 1 ½ miles on Springfield Avenue to College on left.

**From the East:**
Using Route 22, go west to N.J. Garden State Parkway entrance. Go south on Parkway entrance. Go south on Parkway to Exit 137 and bear right onto North Avenue, to third traffic light. Turn right at light, continue for 1 ½ miles on Springfield Avenue to College on left.

**From the South:**
Using the Garden State Parkway, go north to Exit 137, to North Avenue, to third traffic light. Turn right at light, continue for 1 ½ miles on Springfield Avenue to College on left.

**From the West:**
Using Route 22, go to Springfield Avenue, turning right before overpass. Proceed for one mile past traffic light. Bear right. Go 4 blocks to College on right.

**Union County College--Plainfield Campus**
232 East Second Street
Plainfield, NJ 07060-1308
(908) 412-3599

**From the Garden State Parkway, NJ Turnpike and Rt. 22:**
Take Rt. 22 to the Somerset St. Exit in North Plainfield. Take Somerset St. towards Plainfield where it becomes Park Ave. Take Park Ave. Cross Front St. and turn left on Second St. The college is on the right, three blocks from Park Avenue. Second St. also intersects Terrill Rd. In Scotch Plains two lights south of Rt. 22

**School of Nursing Contact Information and Address**
For further information contact the School of Nursing at the address below:

Trinitas School of Nursing
40 West Jersey Street – Kellogg Building
Elizabeth, New Jersey 07202 Phone: (908) 659-5200; Fax: (908) 659-5201
Email: trinitas.ucc.edu

Visit our website at [www.trinitasschoolofnursing.org](http://www.trinitasschoolofnursing.org) for information about the School's programs and activities. Visit [www.ucc.edu](http://www.ucc.edu) for information about Union County College.

Reviewed and revised 5/25/2020