

**Trinitas School of Nursing**  
**HEALTH & COURSE DOCUMENT REQUIREMENTS**  
**ACCEPTED Students Entering NURE 105 and NURE 213**

Please use the following information as a guide to assist you in completing your health and course document requirements, **prior to registration**. All must be submitted through CastleBranch. **All must be completed to allow on-time registration. Read carefully!!**

**What is CastleBranch?**

CastleBranch is a company that TSON has contracted with for students to upload their registration requirements for approving and tracking.

**Why complete by due date?**

**Students who do not complete requirements by due date will not qualify to register on posted registration date for their course sections**

**How do I begin?**

**1) Purchase your CastleBranch Requirements Tracker**

- Go to: <https://portal.castlebranch.com/IW34/package-selection>
- Important: choose correct tracker for Generic or LPN-RN
  - Select: IW34im: Generic RN Compliance Tracker (\$43.00/fee)
  - Select: IW34LPNim: LPN to RN Compliance Tracker (\$43.00/fee)
- Place order
- Click + sign

**2) COVID Vaccine and Booster**

- Upload proof of full COVID vaccination and Booster to include manufacturer and date(s)
- Booster is not required until first clinical course registration

**3) Seasonal Flu Vaccine** – administered after 8/1/XX

**4) Attestation Page**

- Must be downloaded, signed, dated, and course indicated.
- New form is reupload to CastleBranch prior to every course registration.

**5) Code of Conduct**

- Must be downloaded, signed, dated, and course indicated.
- New form is reupload to CastleBranch prior to every course registration.

**\*IMPORTANT MESSAGE**

**There are clinical requirements that will appear in your tracker that will not be due until your next course (clinical) registration. You will be provided additional directions.**