Trinitas School of Nursing
HEALTH & COURSE DOCUMENT REQUIREMENTS
ACCEPTED Students Entering NURE 130 - Spring 2023

Please use the following information as a guide to assist you in completing your health and course document requirements, **prior to registering for NURE 130**. All must be submitted through CastleBranch. **All must be completed to allow on-time registration. Documents must be uploaded by <u>December 14th</u> for Spring semester registration to guarantee on-time registration. Your registration date is <u>December 21, 2022</u>. You will receive registration instructions. Read carefully!!**

<p style="text-align:center;color:red;">What is CastleBranch?</p>

CastleBranch is a company that TSON has contracted with for students to upload their registration requirements for approving and tracking.

<p style="text-align:center;color:red;">Why complete by due date?</p>

Students, entering NURE 130, who do not complete requirements by due date will not qualify to register on posted registration date for their course sections

<p style="text-align:center;color:red;">How do I begin?</p>

1) **Purchase your CastleBranch Requirements Tracker**
- Go to: https://portal.castlebranch.com/IW34/package-selection
- Select: IW34im: Generic RN Compliance Tracker ($43.00/fee)
- Place order
- Click + sign

2) **Respond to** class question: **NURE 130**

3) **COVID Vaccine and Booster**
- <u>Upload proof of full COVID vaccination</u> and Booster to include manufacturer and date(s)
- Booster is not required until NURE 131

4) **2022-2023 Flu Vaccine** – administered after 8/1/22

5) **Attestation Page**
- Must be downloaded, signed, dated, and course indicated.
- New form is reupload to CastleBranch prior to every course registration.

6) **Code of Conduct**
- Must be downloaded, signed, dated, and course indicated.
- New form is reupload to CastleBranch prior to every course registration.

<p style="text-align:center;">*IMPORTANT MESSAGE
There are clinical requirements that will appear in your tracker that will not be due until your next course (clinical) registration. You will be provided additional directions.</p>