Configure Citrix Receiver

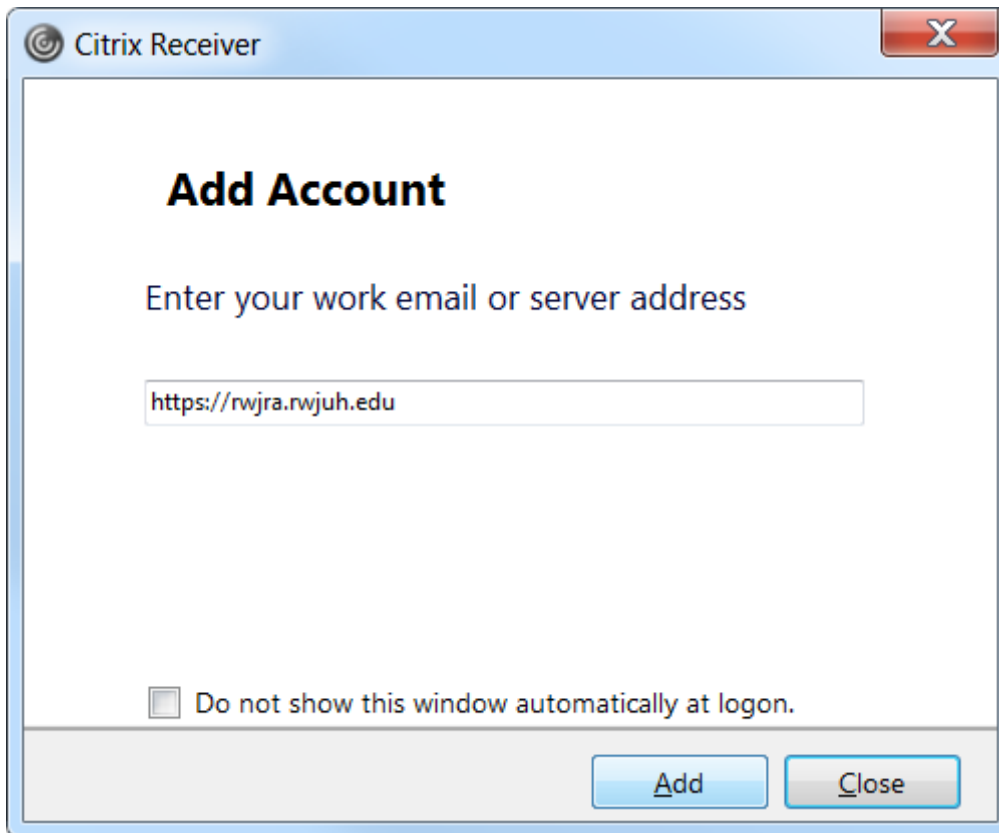**Details**

Written by Jared Kohr
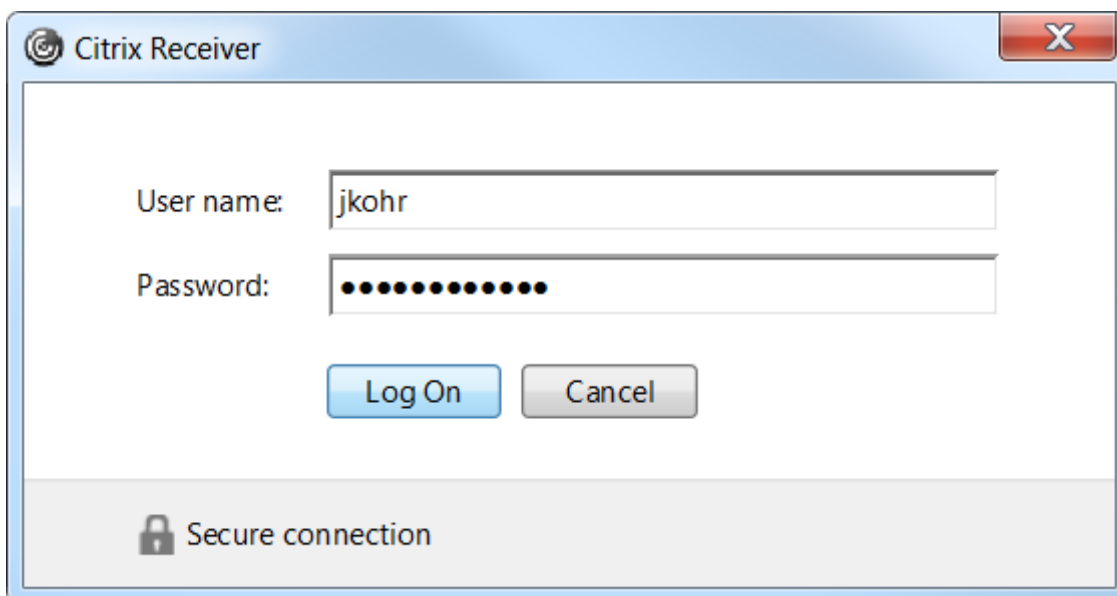
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Note: Configuring Citrix Receiver is completely optional. If you don't configure Citrix Receiver, you will need to go to https://rwjra.rwjuh.edu to access your applications. If you do configure Citrix Receiver, you can still access your applications at https://rwjra.rwjuh.edu as well as access them through the Citrix Receiver icon in your system tray.
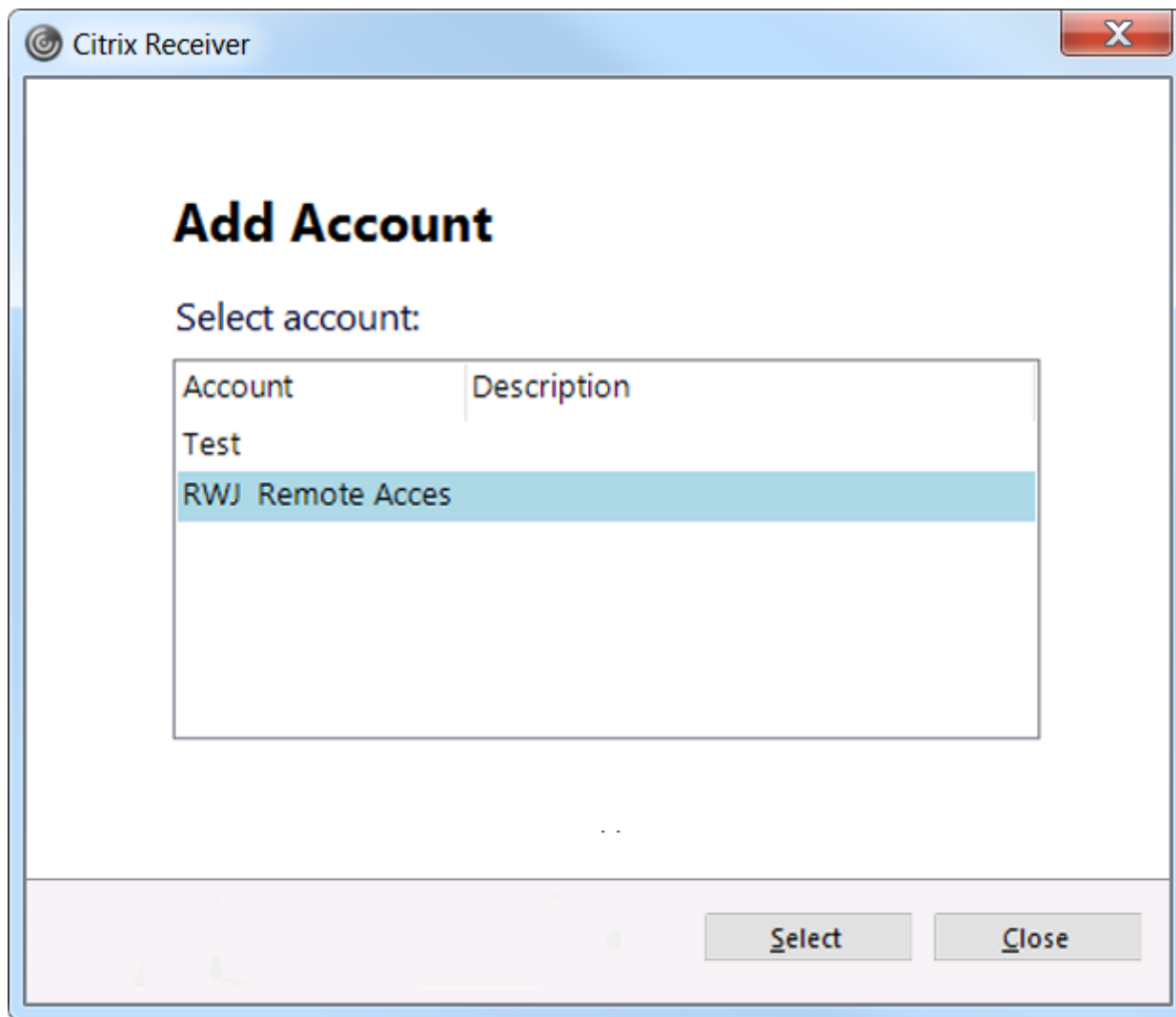
1. In the textbox located in the Citrix Receiver window Add Account screen, type in "rwjra.rwjuh.edu", then click the Add button.
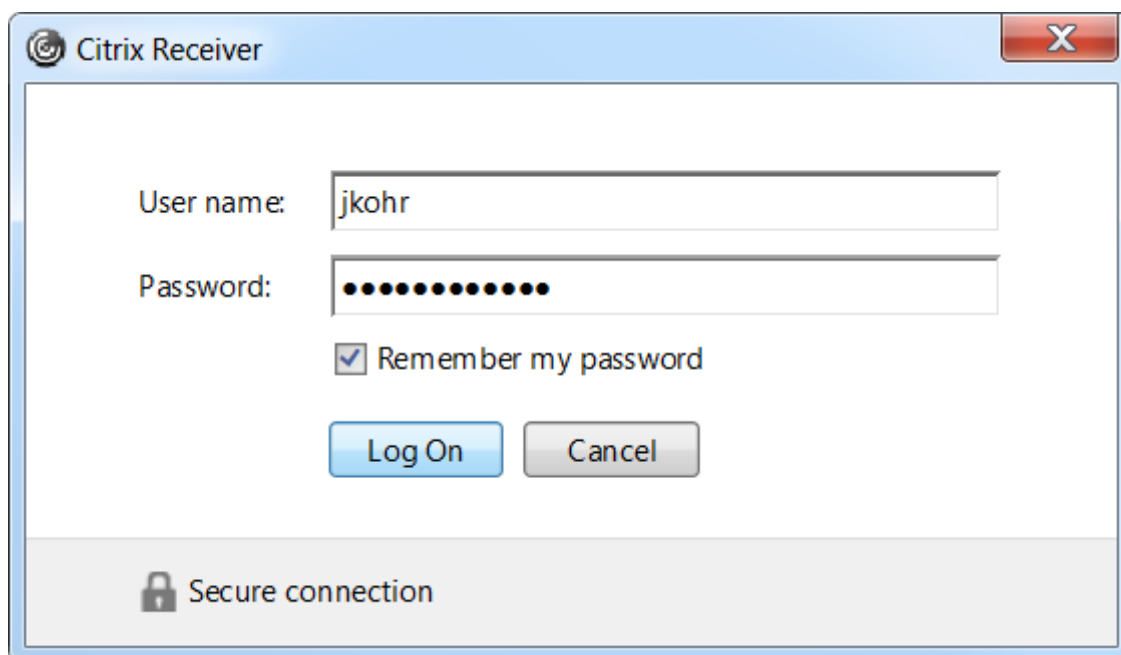

2. A Citrix Receiver login window may now appear. Enter network account credentials into the User name: and Password: textboxes, then click on the "Remember my password" checkbox. When finished click the Log On button.

3. A Citrix Receiver Add Account window may now appear. Click on the RWJ Remote Access option. Then, click on the Select button.

Citrix Receiver

Add Account

Select account:

Account	Description
Test	
RWJ Remote Acces	

[Select] [Close]

4. A Citrix Receiver login window may now appear. Enter network account credentials into the User name: and Password: textboxes, then click on the "Remember my password" checkbox. When finished click the Log On button.
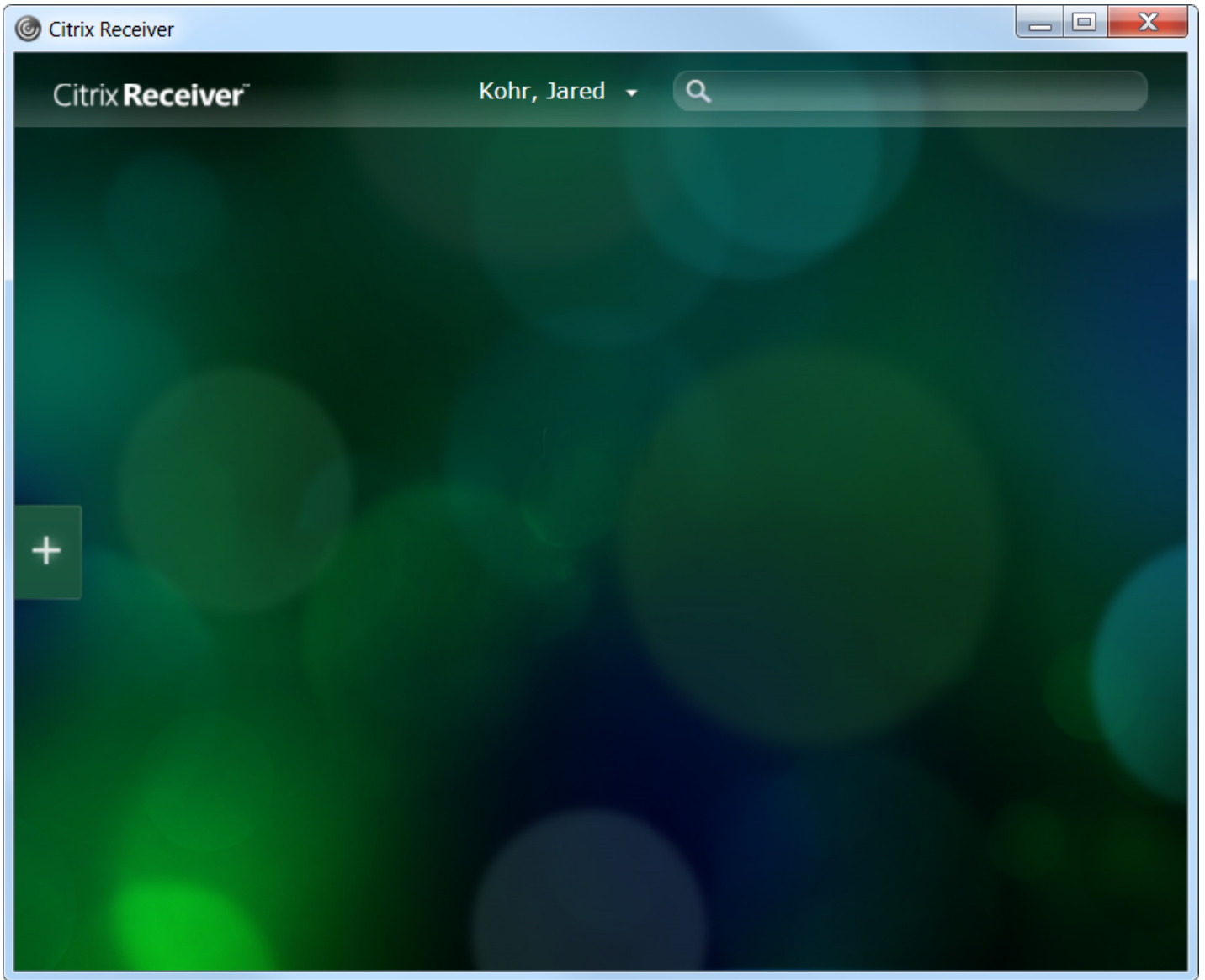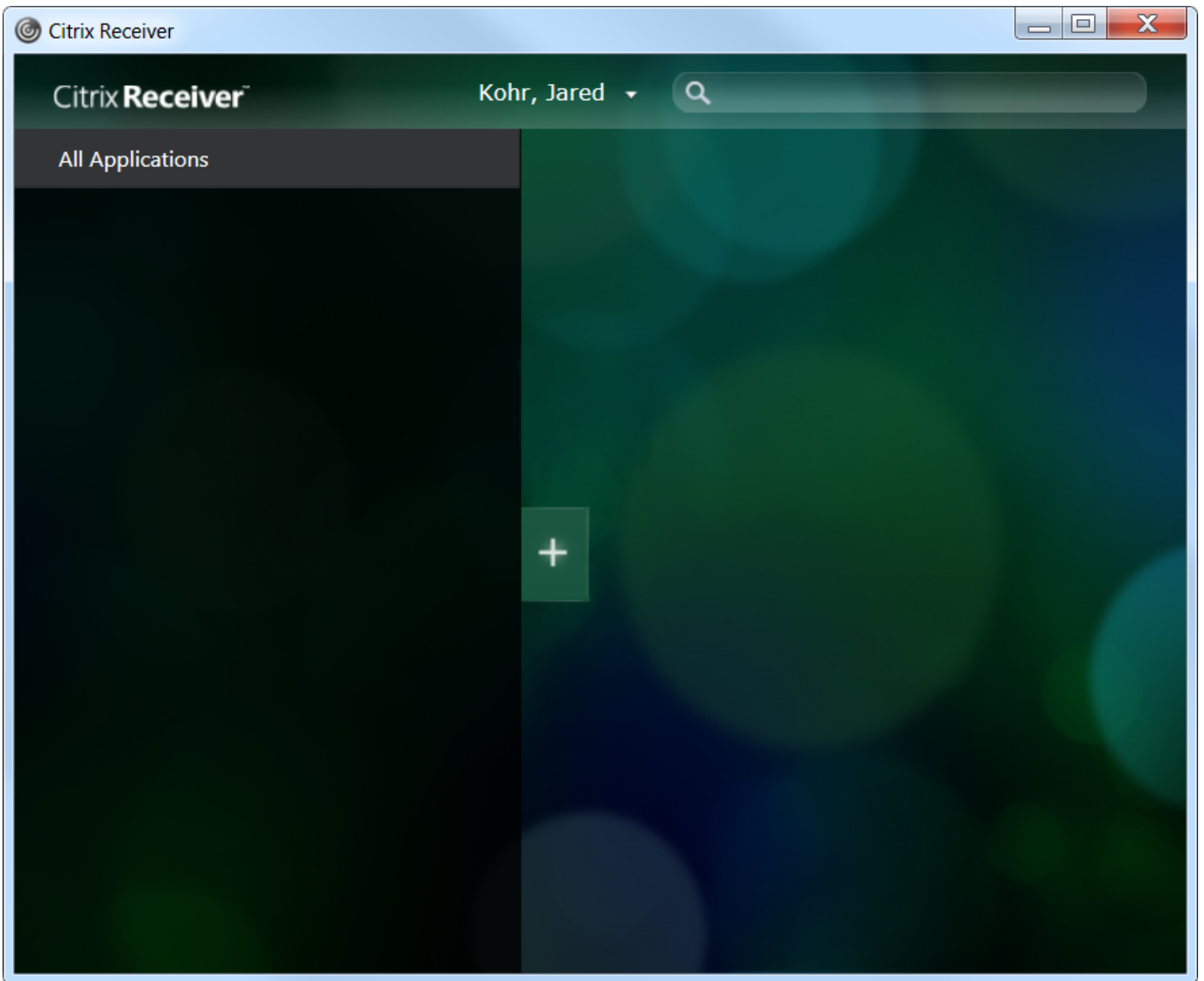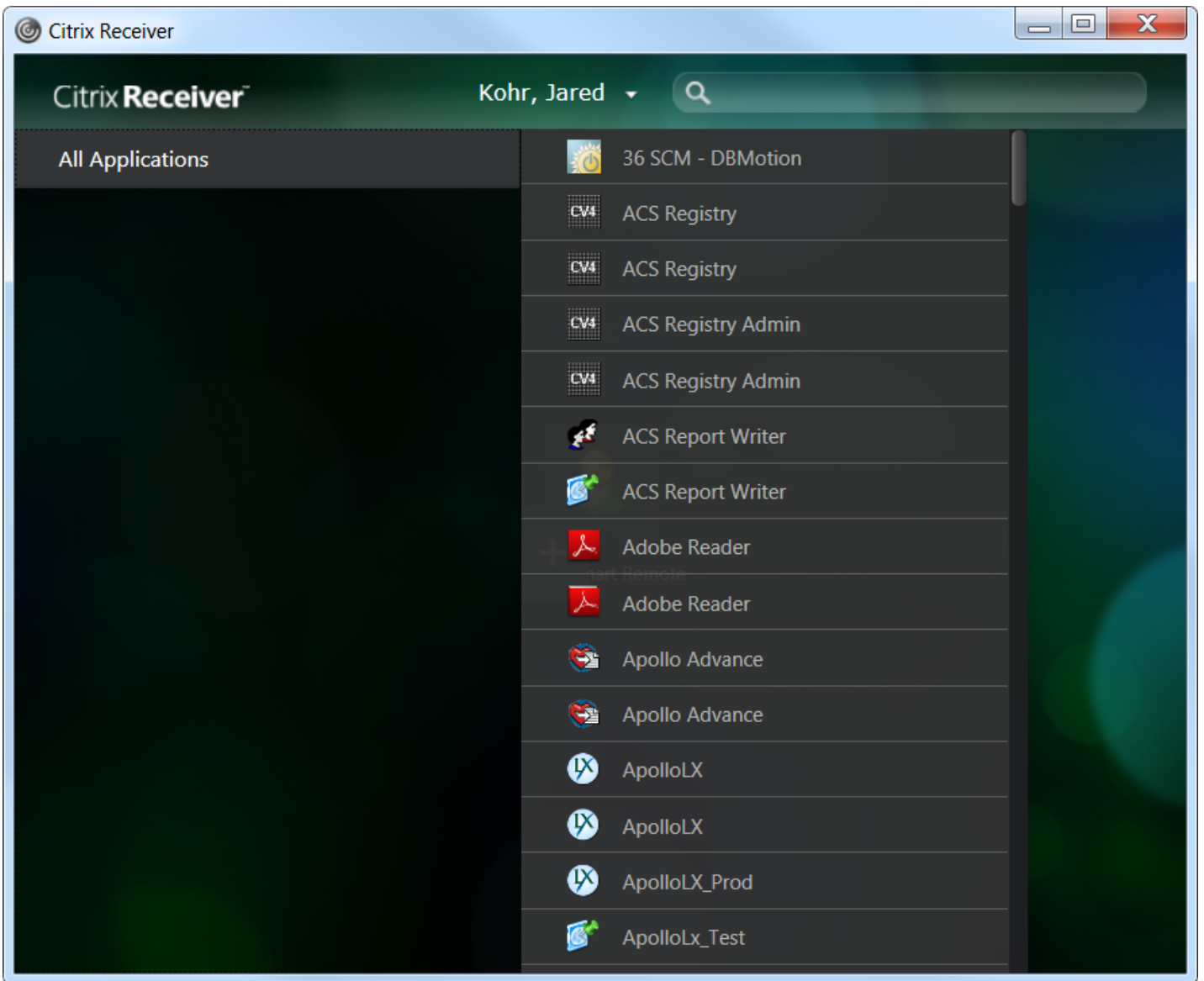
Citrix Receiver

User name: jkohr

Password: ●●●●●●●●●●●●●

☑ Remember my password

[Log On] [Cancel]

🔒 Secure connection

5. Your account is now properly configured inside of the Citrix Receiver application. You home screen may appear blank. To add Citrix applications to your home screen, click on the + button located to the middle-left of the Citrix Receiver window.

6. A menu should then slide out, click on the All Applications link.

7. Another menu should appear to the right of the All Applications link. Click on an item to add it to your Citrix Receiver home screen. Any item added to your home screen should have a green checkmark next to it.

8. Click anywhere in the green space on the right-hand side of the Citrix window to collapse the applications side bar.

   Note: The applications that you have placed a green check mark next to should now be located on your home screen.