

**RWJBarnabas Health School of Nursing**  
**HEALTH & COURSE DOCUMENT REQUIREMENTS**  
**Students NURE 105 and NURE 213**

Please use the following information as a guide to assist you in completing your health and course document requirements, **prior to registration**. All must be submitted through CastleBranch. **All must be completed to allow on-time registration. Read carefully!!**

**What is CastleBranch?**

CastleBranch is a company that SON has contracted with for students to upload their registration requirements for approving and tracking.

**Why complete by due date?**

**Registration can only be permitted if the below document/health requirements are uploaded and approved in CastleBranch and by SON.**

**How do I begin?**

**1) If you have purchased your CastleBranch Tracker for this course, do not re-purchase.**

- Go to: <https://portal.castlebranch.com/IW34/package-selection>
- Important: choose correct tracker for Generic or LPN-RN
  - Select: IW34im: Generic RN Compliance Tracker
  - Select: IW34LPNim: LPN to RN Compliance Tracker
- Place order
- Click + sign

**2) Seasonal Flu Vaccine** – administered after 8/1/XX

**3) Attestation Page**

- Must be downloaded, signed, dated, and course indicated.
- New form is reupload to CastleBranch prior to every course registration.

**4) Code of Conduct**

- Must be downloaded, signed, dated, and course indicated.
- New form is reupload to CastleBranch prior to every course registration.

**5) Proof of Health Insurance Coverage**

- Can be either:
  - Private insurance,
  - or you may visit the government website, [www.healthcare.gov](http://www.healthcare.gov)

**\*IMPORTANT MESSAGE**

**There are clinical requirements that will appear in your tracker that will not be due until your next course (clinical) registration. You will be provided with additional directions.  
DO NOT DO NOW!!**