RWJBarnabas Health School of Nursing
CLINICAL REQUIREMENTS
NURE 207, 208, 209, 215, 216, 217, and 218
*If you are a re-entry or readmitted student for this semester, please refer to those instructions.

Please use the following information as a guide to assist you in completing your clinical requirements. All must be submitted through **CastleBranch - DISA Healthcare Company.**
All must be completed to allow on-time registration.
Documents must be uploaded and approved by due date to qualify for on-time registration. Castle Branch and RWJBarnabas Health School of Nursing Administration needs time to verify all students' individual requirements.

Read carefully!!

Why are the clinical requirements mandated by RWJBarnabas Health School of Nursing?

The School of Nursing has contractual agreements with all clinical sites. These sites require all clinical requirements to be met by students prior to the start of clinical. Clinical experiences are mandatory for program completion and the success of nursing students. Unmet clinical requirements incurred by students can affect our contractual agreements and cause the contractual agreement to be forfeited. RWJBarnabas Health School of Nursing attests to each clinical site, all requirements are met.

What do I do if a document is "rejected"?

If a document is rejected, **read the reason**, and **correct**. Contact CastleBranch for assistance, if needed.

How do I know if I must renew a requirement in CastleBranch, if I see the Green Checkmark/Complete in CB?

The green checkmark/complete in CB indicates your document was approved and may be current per the document expiration date. **However, students must adhere to the guidelines of required current documents.** Requirements **must not expire** within the semester; you are registering for. This refers to **TB results, Liability Insurance, CPR**, **Code of Conduct, Attestation Form.** See below.

Which requirements do I need to update?

1. <mark>Background Check</mark> :<u>students entering NURE 208 need to repeat the background check for registration. This is an Annual Requirement</u>

   - Select appropriate <u>background check package</u>, based upon state you currently reside and if you have lived outside of that state: (fee based upon selection). <u>Choose the one that fits:</u>

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- o **IW34NJ** (live/lived in NJ only)
- o **IW34NJout** (currently live in NJ, but have lived in other states)
- o **IW34NY** (live/lived in NY only)
- o **IW34NYout** (currently live in NY, but have lived in other states)
- o **IW34 PA** (currently live in PA only)
- o **IW34 PAout** (currently live in PA, but have lived in other states)
- Place order with payment information.
- You will get a confirmation of payment.
- All students must **obtain a new background check, prior to NURE 208.**

2. <mark>Tuberculosis (TB) test</mark>

- Results must be <u>current through end of the semester you are registering for</u>
  <u>even if it has not been a year since last completed</u>.
- **Look at your own date** of last completed.
- The Tuberculosis (TB) test may be either a Mantoux skin test (one-step) or QuantiFERON-TB Gold Blood Test or T-Spot blood test. (Lab tests required for the QuantiFERON or T-Spot blood tests)
  - o If you have a positive result to any of the above methods:
    - ▪ A chest x-ray report within the past 12 months and QuantiFERON-TB Gold Blood Test is acceptable.
    - ▪ TB Questionnaire **must be done every semester** to ensure you are asymptomatic (Download form from CastleBranch).
- TB results must be current through **May 15 for Spring semester.**
- TB results must be current through **August 15 for Summer semester** (NURE 215/216)
- TB results must be current through **December 15 for Fall semester.**

3. <mark>Professional Liability/Malpractice Insurance Requirement.</mark>

- Policy must cover the student for **$2 million minimum per occurrence** <u>and</u> **$4 million aggregate** and **indicate for Student Nurse**
- Policy must be current through **May 15 for Spring semester**
- Policy must be current through **<u>August 15 for Summer semester</u>** (NURE 215/216)
- Policy must be current through **<u>December 15 for Fall semester</u>**
- Policy must be uploaded to CastleBranch.
- Policies can be obtained through a carrier of choice: Below is a suggestion, only.
  - i. Pro Liability: 1.800.375.2764 or www.proliability.com

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4. **Proof of BLS Provider/CPR through American Heart Association**

- American Heart Association is the only acceptable provider for the CPR requirement
- Must be valid through **May 30 for Spring semester**
- Must be valid through <u>**August 30 for Summer semester**</u> (215/216)
- Must be valid through <u>**December 30 for Fall semester**</u>
    i. American Heart Association CPR card or electronic document
    ii. If card is not issued yet, provide the letter of successful completion on letterhead of American Heart Association, **then upload card**

5. <u>**Flu Vaccine (For Spring Registration):**</u>
- A signed declination (Waiver) for the flu vaccine ***<u>WILL NOT</u>*** be accepted during the Flu season <u>by all</u> clinical facilities.
- Flu vaccines will be due by November 20th for all students in clinical in the Fall semester

6. **20xx RWJBH Annual Mandatory Education completion**
- Must be completed once a calendar year.
- Must <u>upload completion document.</u>
- <u>**Access instructions will be on Canvas, when available.**</u>

7. **Attestation Page**

- Must be downloaded, read, signed, dated, and indicate new **course registering for**.
- Re-upload to CastleBranch **every registration**

8. **Code of Conduct**

- Must be downloaded, read, signed, dated, and indicate new **course registering for**.
- Re-upload to CastleBranch **every registration**

9. **Fit Test Card**
- You will be fit tested first week of class.
- Fit Test occurs in LSC.

10. **LPN License (If enrolled in the LPN-RN Track)**

- A copy of your valid unencumbered unexpired LPN license must be uploaded to CastleBranch