

**EMPLOYEE OF THE MONTH NOMINATION FORM**

Nominee: \_\_\_\_\_

Title: \_\_\_\_\_

Department: \_\_\_\_\_

Employee of the Month:

- ◆ Demonstrates a positive attitude
- ◆ Demonstrates initiative
- ◆ Goes above and beyond what is expected in the performance of normal job responsibilities
- ◆ Is a Team player
- ◆ Displays excellence in service to patients or fellow employees

Based on the above criteria, why do you feel this individual should be the Employee of the Month?

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Please, attach a separate page if necessary

Please forward this nomination to Human Resources. Nominations will be reviewed and selected by the Morale Committee and will be kept on file for six months.

Nominated By: \_\_\_\_\_

Ext: \_\_\_\_\_

Direct Supervisor Approval: \_\_\_\_\_

Ext: \_\_\_\_\_

HR Approval: \_\_\_\_\_

Ext: \_\_\_\_\_

\*\*\*\*Please, submit completed form to: [Kathryn.Trimble@rwjbh.org](mailto:Kathryn.Trimble@rwjbh.org)