

BARNABAS HEALTH
POLICY # HIE-17
INFORMATION TECHNOLOGY AND SERVICES
POLICY

TITLE: Data Quality & Integrity

EFFECTIVE DATE: 6/18/2015

APPROVED BY: 

System: System Chief Information Officer/
Barnabas Health

Date: 8/6/2015

ATTACHMENTS:

None

PURPOSE:

To protect the quality of care that a Patient receives, the medical decisions that may be made, and health outcomes through complete and accurate Data moving through the BHIE.

POLICIES:

1. Participants and Authorized Users must take reasonable steps to ensure that Data being shared through the BHIE is accurate, complete, and up-to-date (to the extent necessary for the Participant's or Authorized User's intended purposes), and has not been altered or destroyed in an unauthorized manner.
2. Participants and Authorized Users must update or correct Data and provide timely notice of these changes to others Participants and Authorized Users with whom the underlying Data has been shared. To this end, each Participant's EMR must have the technical capability to "automatically send" updates and corrections to the BHIE or, at a minimum, allow the Participant to manually send" updates and corrections of Data to the BHIE.
3. Participants and Authorized Users must develop processes to detect, prevent, and mitigate any unauthorized changes to, or deletions of, Data.

4. Participants and Authorized Users shall implement **technical security measures** to protect against unauthorized access to Data that is being transmitted over an electronic communications network, in accordance with relevant provisions under the HIPAA Security Rule.
5. The BHIE shall implement means to provide the ability to encrypt and decrypt where appropriate, to protect Data stored and transmitted through the BHIE.
6. The BHIE shall implement security measures to safeguard electronically transmitted Data from being improperly modified without detection until disposed. This includes implementation of electronic mechanisms to corroborate that Data has not been altered or destroyed in an unauthorized manner.
7. The BHIE shall develop processes to detect, prevent, and mitigate any unauthorized changes to, or deletions of, Data.

QUALIFICATIONS: NA

EQUIPMENT: NA

PROCEDURE:

DOCUMENTATION: NA

INFECTION CONTROL: NA

SAFETY: NA

SECURITY OVERSIGHT GROUP (SOG) Approve for Release:

REFERENCES:

ORIGINAL DATE: 6/18/2015

REVIEWED DATE(S):

REVISED DATE(S):