

BARNABAS HEALTH
POLICY # HIE-11
INFORMATION TECHNOLOGY AND SERVICES
POLICY

TITLE: Minimum Necessary

EFFECTIVE DATE: 6/18/2015

APPROVED BY: 

System: System Chief Information Officer/
Barnabas Health

Date: 8/6/2015

ATTACHMENTS:

None

PURPOSE:

To promote the privacy principles of collection limitation, use limitation, data integrity and quality and security safeguards and controls.

POLICIES:

1. Uses

- a. Each Participant and Authorized User shall use only the minimum amount of Data obtained through BHIE as is necessary for a Permitted Use.
- b. Each Participant and Authorized User shall share Data obtained through BHIE with and allow access to such Data by only those Authorized User workforce members, agents, and contractors who need the information in connection with their job function or duties, including treating their Patient.

2. Access

Each Participant and Authorized User shall access and request through BHIE only the minimum amount of Data as is necessary for the purpose of the access or request, as the case may be.

QUALIFICATIONS: NA

EQUIPMENT: NA

PROCEDURE:

DOCUMENTATION: NA

INFECTION CONTROL: NA

SAFETY: NA

SECURITY OVERSIGHT GROUP (SOG) Approve for Release:

REFERENCES:

ORIGINAL DATE: 6/18/2015

REVIEWED DATE(S):

REVISED DATE(S):