

BARNABAS HIE OPT-OUT

Print Name _____ Date of Birth: ____/____/____
Street Address: _____ City: _____
State: _____ Zip: _____ Phone: _____ e-mail: _____

I HEREBY ACKNOWLEDGE AND AGREE AS FOLLOWS:

1. I WISH to OPT OUT of the Barnabas HIE. I understand that by making this selection, **NONE** of my health care providers will be able to access my health information maintained anywhere on the Barnabas HIE, even in cases of a medical emergency;
2. I UNDERSTAND that my providers who originally generated information about me **will continue to have access to my information**, but only in the medical record that they created for me, or by obtaining it via previously established methods;
3. I UNDERSTAND that this **HIE Opt-Out** will NOT allow Barnabas HIE to make my health information available to other connected HIEs, even in cases of a medical emergency;
4. I UNDERSTAND that this **HIE Opt-Out** does NOT cover or effectuate my opting-out of any other HIE. I UNDERSTAND that if I wish to opt-out of another HIE in addition to the Barnabas HIE, I am responsible for approaching my provider about how I can do that;
5. My **HIE Opt-Out** selection will remain in effect unless I change it in writing;
6. I UNDERSTAND that once this **HIE Opt-Out** goes into effect, I can change my mind only by submitting a Cancellation of Prior Barnabas HIE Opt-Out form;
7. I have had an opportunity to have all my questions about this "HIE Opt Out" and any others answered;
8. Any information that is disclosed before I submit this HIE Opt-Out cannot be taken back and will remain with my provider who may have accessed such information before this Opt-Out went into effect; and
9. I understand that this request can take up to **2-3 business days** to take effect.

Signature: _____ Date: _____

If Signed by Legal Representative and not by Patient, Please print name of Representative: _____, and state relationship of Representative: _____, and if applicable, attach copies of legal authority (e.g., court appointment as guardian).

Completed and signed Barnabas HIE Opt-Out form can be returned to a Barnabas Health-affiliated hospital Patient Registration Desk; or mailed to: Barnabas Health, 95 Old Short Hills Road, West Orange, NJ 07052
Attn: Corp ITS, BHIE Coordinator

CANCELLATION OF PRIOR BARNABAS HIE OPT-OUT

Print Name _____ Date of Birth: ____/____/____
Street Address: _____ City: _____
State: _____ Zip: _____ Phone: _____ e-mail: _____

I HEREBY ACKNOWLEDGE AND AGREE AS FOLLOWS:

1. I WISH TO cancel my prior decision to Opt-Out of the Barnabas HIE, and now **I specifically AUTHORIZE** my information maintained in the Barnabas HIE to be electronically available to my providers;
2. I UNDERSTAND that by making this selection, now ALL of my authorized providers who participate in the Barnabas HIE or who are otherwise connected to the Barnabas HIE will have access to my health information;
3. I UNDERSTAND that this cancellation can only be changed if I specifically submit a new Barnabas HIE Opt-Out form;
4. I have had an opportunity to have all my questions regarding this "Cancellation of Prior Barnabas HIE Opt-Out" and others answered; and
5. I understand that this request can take **2-3 business days** to take effect.

Signature: _____ Date: _____

If Signed by Legal Representative and not by Patient, Please print name of Representative: _____, and state relationship of Representative: _____, and if applicable, attach copies of legal authority (e.g., court appointment as guardian).

Completed and signed Cancellation of Prior Barnabas HIE Opt-Out form can be returned to a Barnabas Health-affiliated hospital Patient Registration Desk; or mailed to: Barnabas Health, 95 Old Short Hills Road, West Orange, NJ 07052
Attn: Corp ITS, BHIE Coordinator

HOW DO I SIGN UP?

There is no need to do anything further. If you received treatment from a Barnabas Health-affiliated hospital or affiliated physician office that participates in the Barnabas HIE, then your health information is automatically stored in the Barnabas HIE and will be made accessible to all Barnabas HIE participants unless you decide to "Opt Out."

If you do not want your health information to be electronically accessed through the Barnabas HIE, you must submit a completed Barnabas HIE Opt-Out form, which is attached to this form.

Once you submit an HIE Opt-Out form, your information will not be accessible to anyone through the Barnabas HIE, **even in the case of an emergency**, and your providers will need to share your information with each other in the same way that they have in the past, such as by telephone, fax, or mail.

If you previously submitted a Barnabas HIE Opt-Out form but now have changed your mind, you must complete, sign, and submit a form which will cancel your previous decision to opt out. The **CANCELLATION OF PRIOR BARNABAS HIE OPT-OUT** form is attached to this brochure.

I still have questions. Whom do I contact?

If you have additional questions about the Barnabas HIE that are not covered in this brochure, please contact the Barnabas HIE at 732.557.2060 or visit our email: bhiecoordinator@barnabashealth.org

DISCLAIMER: THIS FORM IS BEING PROVIDED FOR **INFORMATIONAL PURPOSES ONLY**. THE STATEMENTS WE MAKE IN THIS BROCHURE DO **NOT** PROVIDE A WARRANTY OF ANY KIND, EXPRESSED OR IMPLIED. NONE OF BARNABAS HEALTH, INC., OR ANY OF ITS AFFILIATED HOSPITALS OR OTHER HEALTH CARE PROVIDERS OR ANY OTHER THIRD PARTY CAN GUARANTEE A SPECIFIC OUTCOME AS A RESULT OF ANY PERSON'S USE OR PARTICIPATION IN THE BARNABAS HIE, OR ANY OTHER HIE.

BARNABAS HEALTH INFORMATION EXCHANGE (BHIE)

Many health care providers currently rely on slow, inconvenient methods such as telephone, fax, mail and courier to obtain their patients' health information. These methods are often time-consuming and can result in health information being lost, misplaced or arriving too late. Health Information Exchange (HIE) is the secure, rapid, electronic transfer of your health information among the providers that treat you. Since each provider holds a different portion of your health information, an HIE gives your treating providers a more complete picture of your health record.

WHAT IS A HIE?

Barnabas Health's Health Information Exchange (BHIE) allows your Barnabas Health-affiliated hospitals, doctors and other health care providers to electronically share your protected health information (PHI) with each other in a secure, timely manner. For example, this health information could include reports about your illnesses, injuries, allergies, medicines and test results.

HOW WILL MY INFORMATION BE USED?

Protected Health Information (PHI) about you that is obtained through the Barnabas HIE will be used for treatment only. Policies that follow federal and state law limit how your information can be used or disclosed through the Barnabas HIE. The privacy notices distributed by each individual provider explains how those providers use the PHI that those providers have and collect about you independent of the HIE.

HOW DOES THE HIE WORK?

In order for electronic protected health information (EPHI) to be obtained by your provider (e.g., your X-Ray results electronically sent back from Radiology to the physician who ordered them), EPHI is stored in, and may pass through, the Barnabas HIE secure server. When participating in the Barnabas HIE, only authorized health care providers will have access to the EPHI stored in that server.

WHO CAN ACCESS MY RECORDS THROUGH THE BARNABAS HIE?

Only health care providers who are participants in the Barnabas HIE, and their associated staff, who are treating you, are specifically given rights to access your PHI through the Barnabas HIE.

HOW SECURE IS THE BARNABAS HIE?

Special security features, including data encryption and audit logs, are used to keep your information secure and help prevent your records from being accessed by anyone who is not supposed to have access to your information.

Even with all these security protections in place, if we discover breaches of your information through the Barnabas HIE, you will be notified, and the Barnabas HIE and your participating health care provider will take steps to correct the problem.

WHAT ABOUT MY "SENSITIVE" INFORMATION?

Sensitive information in the HIE may include health information about you that is more protected under law, such as HIV/AIDS, sexually transmitted diseases, behavioral and mental health information, and genetic testing. Our policies prohibit this sensitive information from being used for any reason other than treatment of you by your health care providers.

We take your privacy very seriously. The Barnabas HIE has safeguards to ensure as best as possible that sensitive information is accessed only as permitted by law.

WHAT CAN THE HIE DO FOR ME?

Participating in an HIE- that is, consenting to share your health information with your health care providers offers major benefits to you and your family.

Benefits Include:

- **Emergency Treatment.** Medical staff immediately know about your allergies, health problems, medications, and prior visits, helping them care for you without delay.
- **More complete and accurate information.** HIE gives your health care providers greater access to the information needed to diagnose your health problems earlier. They will know more about you and your health history before they recommend treatment.
- **Improved Care.** Access to information about care you received elsewhere gives a better, more complete picture of your health and provides information needed to provide the best care possible. That means your care providers can make sure the treatment they give doesn't interact badly with other treatments you may be receiving. For example, when you can't remember what medications you are taking, HIE can make information about your conditions and medications available to your doctors, so they will know the right thing to do instead of doing something that might be harmful.

OTHER "CONNECTED" HIES

Barnabas HIE will also be creating secure "connections" to other community-based HIE networks. For example, if you are being treated by two doctors - one who is in the Barnabas HIE and another who participates in a different HIE - your two doctors could share your medical information through a secure connection between the two HIEs to better coordinate your care.

The Barnabas HIE will not connect to another HIE unless it meets the Barnabas HIE's high standards for privacy and security.

CAN I ACCESS MY OWN MEDICAL RECORDS?

With the Barnabas HIE, your records are only available to participating health care providers, for instance, the doctor who is treating you. If you want copies of your medical records, you should contact your health providers directly.